

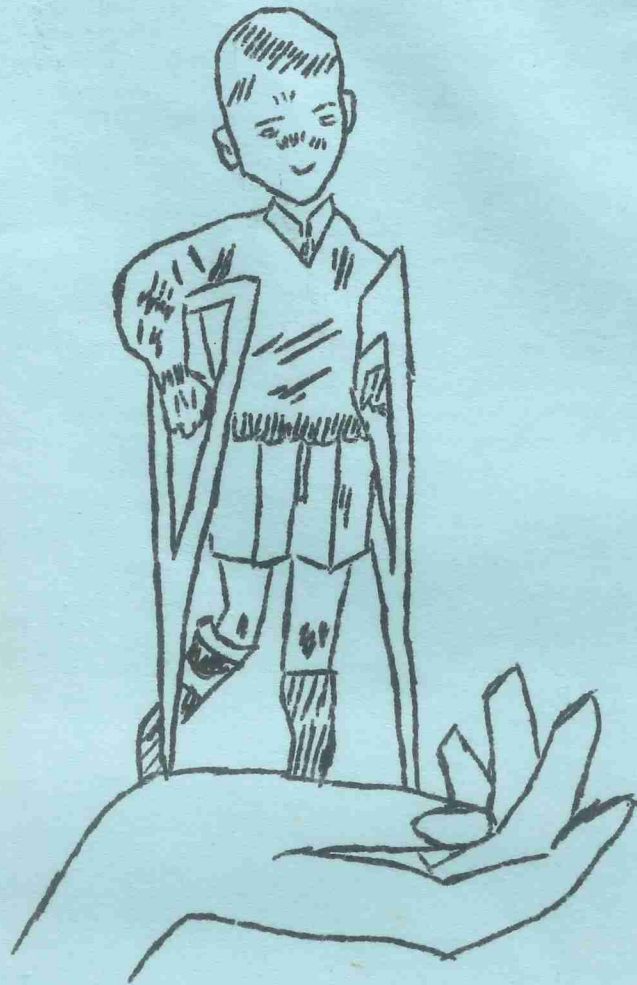
Lower Fraser Valley Cerebral Palsy Association

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ANNUAL  
REPORT

AFFILIATED WITH

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SURREY AND NEW WESTMINSTER UNITED GOOD NEIGHBOR FUND  
CEREBRAL PALSY ASSOCIATION OF BRITISH COLUMBIA  
B. C. SOCIETY FOR CRIPPLED CHILDREN  
CEREBRAL PALSY ASSOCIATION OF GREATER VANCOUVER  
LOWER VANCOUVER ISLAND CEREBRAL PALSY ASSOCIATION VICTORIA

SERVING CRIPPLED CHILDREN IN:

LOWER FRASER VALLEY

PRESIDENT'S REPORT  
TO THE  
EIGHTH ANNUAL MEETING OF THE  
LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

Ladies and Gentlemen:

It is obvious that one cannot do full justice here to the rapid development that has taken place in our Association during the past year. The full impact of the sudden change from a subsidiary group mainly concerned with transportation, important as that is, to a more or less self contained operational Treatment Centre, cannot be passed over with such casual references as might be contained here.

It will be appreciated, however, that a coherent, if abbreviated, report is called for. You will I am sure, bear with me if the various matters herein contained do not always follow a logical sequence, but must be subordinated to the need for brevity.

The matter of the resignation of our former President, Mr. L.C. Etter, unfortunately coming at a critical time in our history, must be reported. Credit must be given to Mr. Etter for the vast amount of detailed planning looking toward the eventual start of our building project, a Children's Treatment Centre, now in the course of completion, as you all know. Our thanks are quite inadequate to express our full appreciation of his efforts, consisting of the less interesting but vital planning and preparations, acquiring a site, Departmental approval, and all that goes with these.

By force of circumstances I happened to be able to afford the time to carry on the work so essential at this time and have been happy to take up where Mr. Etter left off at the turn of the year. I have enjoyed the work and I trust that the Association will be none the worse for "changing horses in mid stream".

Fuller recognition than is possible here must be given elsewhere to the many who have so freely given of their time and energy, yes, and money also in many cases.

The usual duties entailed in finding transportation or its cash equivalent, for the treatment of our cerebral palsied children have been carried out efficiently and well. These duties have not suffered from our preoccupation with the new building. Quite the contrary; the general public have been educated to regard the treatment and education of our crippled children as a personal challenge to which they are now responding generously, as will be apparent from a study of our operating statement.

In seeming contradiction to this latter statement it must be stated that the United Good Neighbor allotment was reduced from \$4,953.00 in 1959, to \$4,188.00 in 1960, which is no doubt a reflection on the economic recession through which we are now passing. In other words, donors are in many cases unable to contribute. Maintenance is a first charge on our finances, and the building fund a separate repository.

In the meanwhile some progress has been made in the plan to establish and build the Treatment Centre on the Surrey Memorial Hospital grounds. Our plans started to crystalize when Mrs. F. Chowne, Provincial Co-ordinator of the Cerebral Palsy Association of B.C. came to assist and advise on procedure. We owe a debt of gratitude to the Cerebral Palsy Association of B.C. and to Mrs. Chowne for outlining future needs and plans to meet them.

Treatment for the children who have been taken to the G.F. Strong Rehabilitation Centre during the past several years has been so satisfactory, in spite of transportation difficulties, that one is apt to pass over it without full appreciation of the efficient Personnel and the quality of services given. Fortunately, however, we of the Lower Fraser Valley Cerebral Palsy Association have had abundant opportunity to assess the debt of gratitude we owe to them, from the Medical Director right through to the Clerical Staff. This is a challenge to us to endeavour to keep up the very high standard of efficiency in the future, when it will "be up to us" and upon our own shoulders.

We are fortunate indeed in having the services of Miss Margery C. Hardy, as Executive Director, who was recommended by Mrs. Chowne. We are equally fortunate in receiving a grant from the Federal Department of Health covering a portion of our Executive Director's salary for the next six months. Miss Hardy has the professional qualifications together with the personality required as the very heart of our extended Association, and has already handled a tremendous amount of organizational work; much of it of a highly technical nature, efficiently.

The routine clerical work entailed has now been lifted from the shoulders of the Executive Director by the appointment of Mrs. Rose Hougen, who appears to be handling her duties as Secretary efficiently and cheerfully.

This appointment is permitting our Executive Director to devote more time to the very necessary work of contacting the parents of the children who will, we trust, be receiving treatment by September of this year at our own Centre in Surrey. Much organizational work remains to be done, however, including the formation of auxiliaries and committees, before then, not forgetting the hiring of necessary staff.

Mr. Norman Sherritt, President for several years and one of the original members of this Association continues to be the backbone of our group, carrying a major portion of the responsibility for finding ways and means of financing, not alone for maintenance but for expansion in the project of building the new Treatment Centre; as Chairman of the Ways and Means Committee.

In addition to inviting participation in our building project Mr. Sherritt has kept the pot boiling, so to speak with his Easter Seal Campaign which, together with the United Good Neighbor supplies a large part of the money required for maintenance. With Mr. Sherritt on Ways and Means are Mrs. D. Slater, Mr. W. Grovesing of the Van Zor Grotto and Mr. C. Wilkins; Mr. A. M. Schmidt being area Chairman of the Ladner district. These are deserving of gratitude for attacking the important problems of finance. Members of the Board of Directors of 1960 include:- Honorary Treasurer, Mrs. P. Fayers, who is also Convener of the Transportation Committee with Mr. A. Cleaver of the Firemans' Association. Honorary Secretary Mrs. D. Slater, who has faithfully looked after the minutes and meeting announcements. Former Vice-President Mrs. L.G. Bitter, who was our representative on the Cerebral Palsy Association of B.C. and an original member of the Association. Mrs. N. Forrest, District Supervisor, Department Social Welfare, Mrs. R. Reichelt of Ladner, Easter Seal Committee, and more recently Mr. J. Barr of New Westminster. Mr. Noel Wallinger and a more recent representative Mr. E. Way, of the Benevolent and Protective Order of Elks #335, Mrs. P. Nielsen, President of Cloverdale Old Age Pensioners Organization, Mrs. E. Payton R.N., and Dr. H.K. Kennedy, Director of Boundary Health Unit, have been with us for years and have given unstintingly of their professional advice. On behalf of the Directors and members I wish to heartily thank all the foregoing.

Various firms who have supplied building materials, and equipment at a considerable reduction off list prices are:-

Valley Lumber Yards, Bridgeview Surrey; represented by Mr. Windblad, Architect, - Lumber and plumbing fixtures.

Evans, Coleman & Evans, New Westminster, B.C. - concrete etc.

Sun Ray Heating Manufacturers Ltd. Burnaby, B.C. - furnace etc.

Black Bros. Ltd. New Westminster, B.C. - electric supplies.

S.U.B. Quarries, Surrey - fill at cost.

Inlaid Floor Tile Ltd. - Mr. George Unselman, West Broadway, Vancouver, B.C. - Asphalt floor tiling. Donation of complete floor tiling.

Actual cash donations received are listed elsewhere and indicate a wholesome appreciation of the need of a Children's Treatment Centre for crippled children in the Lower Fraser Valley. The willing services and advice by many not already listed here also include the following:-

Mrs. G. A. Lamont, Executive Secretary, Cerebral Palsy Association of British Columbia.

Mrs. McClung, Executive Secretary, Lower Vancouver Island Cerebral Palsy Association, Victoria, B.C.

Mr. K. Wyndham Brown, Executive Secretary, Cerebral Palsy of Greater Vancouver.

Mr. Hope-Johnson, Past Chairman of Surrey Memorial Hospital Board,

Mr. McMillan, Administrator, Surrey Memorial Hospital.

Mrs. S. Dainard, Past President Surrey Hospital Women's Auxiliary.

Mr. Ian King, Executive Director, B.C. Society For Crippled Children.

Mr. J.F. Dewhurst, Executive Secretary, B.C. Society of Crippled Children.

Mr. J. Kyle, C.K.N.W. - Publicity Chairman, Lower Fraser Valley Cerebral Palsy Association.

Mr. G. Emerson, of Emerson Justice Davidson, - who surveyed the site for the building.

Mr. Don Hassall, who provided fill and bulldozing at cost.

Mr. Frank Cameron, who levelled and excavated at cost.

Mr. E. J. Hammersley, who provided disposal plant at cost.

Mr. A. Cleaver, Representative Firemen's Association and Transportation Committee.

We now come to the matter of the building project and the outlook for 1961. As Chairman of the Building Committee, I have been privileged to watch the progress from week to week since the foundations were laid in January last; the labour donated by the Van Zor Grotto of the Vancouver Masonic Order. It was inspiring to watch the members of that Order, each skilled in his own trade, transform a wet meadow into a busy building site, rain or shine;

and at no cost for labour to the Lower Fraser Valley Cerebral Palsy Association. The individual members of the Order contributed in many ways to the erection of the building and preparation of the grounds, as well as advice tending to cut costs to the bone and eliminate costly mistakes. In this connection I am indebted also to Mr. Stan Dainard, a member of the Surrey Memorial Hospital Board who assisted on the Building Committee. He was of great assistance in locating necessary tradesmen and materials at a minimum cost. At this writing the Treatment Centre is nearing completion under the capable supervision of Mr. Sid Hanson of the Vancouver Construction Company, and Van Zor Grotto. A visit to the site will tell a more complete story.

Indications are that the Centre will be in readiness for operation in time for a start in September. I shall leave to our Executive Director, the furnishing of information as to the more technical details involved in the setting up of professional and medical facilities incidental to the operation of the Treatment Centre.

At this Annual Meeting you will be asked to ratify by resolution the various amendments to the Constitution and By-Laws which have been carefully drawn up by the Constitution Committee under the Chairmanship of Dr. H. K. Kennedy. These are intended to facilitate more efficient operation of the Association in its greatly extended form and in anticipation of growth to meet the needs of the future.

On behalf of the Directors and Members of the Lower Fraser Valley Cerebral Palsy Association, I thank all who have contributed to the support and future expansion of this service to those in need of treatment. Thank you for your attendance here tonight.

F. B. Pearson,  
President.

## EXECUTIVE DIRECTOR'S REPORT

The report of your Executive Director covers the period since my appointment on November 1st., 1960. So much has happened in the five short months that it hardly seems possible that on that date we did not have an Office clerical staff not even a telephone.

You can judge for yourselves how fast progress has been, as outlined in the President's report. It has been an heartwarming experience to find that the good old-fashioned willingness of people to help each other still abounds. These Communities from which our children will come to receive the help they and their parents need are anxious to do whatever they can to make this ambitious venture a success. I am proud to be one of the team that has pioneered this project.

The program that we hoped to establish will under the guidance of a Medical Director and your Executive Director include continuance of the program presently enjoyed by your children attending the Centre in Vancouver.

It is not possible at this date to say how many teachers will be needed but we have the assurance of the Department of Education through Mr. Woodward, Superintendent of Schools for this district, that a regular school program can be carried out when the exact number of children likely to attend is known. A physiotherapy department, speech and occupational therapy departments will come under the jurisdiction of the Medical Director.

Part of my duties include visiting the children, their parents, brothers and sisters, grandparents, neighbours and friends, in an attempt to co-ordinate the aforementioned services, as well as to act as liaison between the other members of the staff giving the services to the children. In due course it is expected a full time Social Worker, as well as myself will be available to carry on this important part of the program.

May I state here that I regret that it has not yet been possible for me to visit all the children and their parents in their homes, but those I have seen make me wish I was just a Social Worker, with time to see you all often. Now that the building is well on its way to completion and the Fund Raising Drive started, I hope to have more time to devote to what is closest to my heart, a better knowledge of your needs and a fuller acquaintance with all of you.

Through the joint efforts of the Cerebral Palsy Association of British Columbia and the Medical Advisory Board of that body our own Medical Advisory Committee has been set up under the guidance of Dr. William M. Gibson, Assistant Director of the G.F. Strong Rehabilitation



Centre, his will to the task providing support and impetus to the Committee of Doctors and Specialists chosen by the Committee originally chaired by Dr. Bruce Graham, Professor and Head of the Department of Paediatrics, University of British Columbia. Your Medical Advisory Board is a strong one, and includes Dr. H. Kennedy Director of Boundary Health Units and Dr. Henry Dunn, Paediatrician and Neurologist, there is no need for me to remind you of the sincere and continued interest given so willingly by Dr. Dunn and Dr. Kennedy. I am sure they rejoice with all of the parents and members of this Association in the knowledge that their efforts along with others have resulted at long last in the building of the Treatment Centre. In closing, I would like to thank personally Mrs. Lamont for the moral support and sage advice she has so generously given me. To Mrs. Chowne for her part in explaining the envisaged program and the strength of the people working for it. She did not underestimate the size of the task presented and it will continue to be the challenge as outlined to me. The enthusiasm and example of the builders of the Treatment Centre, the members of the Van Zor Grotto, who let neither rain, snow or wind stop them, has been a constant source of stimulation to me. They raise to any occasion and my requests have been received and executed promptly. One of our chief problems up to now has been the auditing of our involved system of accounting as we not only have the maintenance of the Centre and its staff to consider, but are presently involved as I have already said in a Fund Raising Campaign, to provide necessary wherewithal to pay for the material for the construction of the Centre. We are indebted to Mr. Rod Hostman C.A., for the generous amount of time he has given to the revision of the accounting system so necessary to us at this time and his valuable advice for future operations.

One last personal thank you is to the President and Board of Directors of this Association for their acceptance of me as your Executive Director, theirs is the credit for the spade work in making this Treatment Centre a reality. I shall try to emulate their example of courage and determination.

(Miss) Margery C. Hardy,  
Executive Director

## WAYS AND MEANS COMMITTEE REPORT

With the start of construction of the Crippled Children's Treatment Centre, a Ways and Means Committee was set up and given the task of raising the approximately \$15,000. required to build and equip the centre.

At an early meeting of the Committee, it was decided to campaign for funds in the following categories: Special Events, Industrial, Fraternal Organizations, P.T.A., Special Names, General, Special Funds, Cities and Municipalities, Special Projects. Service Clubs were omitted because it was felt that some area must be left in reserve for maintenance funds.

Permission was received from the United Good Neighbor to carry on a drive for capital funds between March and June.

At the time of writing, returns have not been spectacular, but with the industrial campaign getting under way, it is expected that the campaign will continue steadily until June. Eighty five firms have been contacted by letter to date.

A partial list of donations to the building fund is as follows:

Wishing Well (Surrey Fair)	\$ 99.00
Van Zor Grotto	1,000.00
Annonymous (Langley)	60.00
Williamson Foundation	1,000.00
Surrey Municipality (with a similar amount next year)	1,250.00
Surrey Co-op Association	250.00
Panco Poultry Ltd.	10.00
Mr. W. Ian Main	10.00
Benevolent and Protective Order of Elks	100.00
Ted Fraser's Book Bin - Granville	15.00
Ted Fraser's Book Bin - Fraser	10.00
Almetco Manufacturing Corp.	25.00

Mrs. D. Slater  
Mr. A. M. Schmand  
Mr. W. Greveling  
N.A. Sherritt (Chairman)

## EASTER SEAL REPORT

This Association has the franchise for handling Easter Seals in Langley and Delta. At one time we were also active in the Surrey area, but gave up this franchise when we became members of the United Good Neighbor.

This year in Langley we sent out one thousand seven hundred mailings, and in Ladner we mailed one thousand eight hundred envelopes. This compares with one thousand two hundred in Langley last year, and one thousand seven hundred in Ladner.

Because Easter was late last year, a final report was not available for the 1960 Annual Meeting. The 1960 Easter Seal drive amounted to \$842.96 from Langley; \$519.84 from Ladner for a total of \$1,362.80. This was divided evenly, as per agreement, with \$681.40 going to the B.C. Society.

Final figures are not available for the current 1961 Easter Seal Campaign, but as of April 7th, the Langley collections amounted to \$666.00 and the Ladner total was \$482.50. This appears to compare favourably with last year, at this stage of the campaign.

Mrs. R. Reichelt  
N.A. Sherritt (Chairman)

PUBLICITY COMMITTEE REPORT

The Publicity Committee chaired by Mr. J. Kyle, C.K.N.W. New Westminster came into being on January 28th, 1961. Serving on this Committee is Mrs. L.C. Etter, representative of the Lower Fraser Valley Cerebral Palsy Association and Mr. Archie Card, Publicity Chairman of the Circus Committee of the Van Zor Grotto.

Press releases relative to the Fund Raising drive have been made to all papers having circulation in the areas covered by the Lower Fraser Valley Cerebral Palsy Association. Further publicity regarding progress of the project will include not only regular press releases but also human interest stories as well as radio and T.V. coverage. Radio and T.V. Stations have signified their willingness to donate time.

Mr. J. Kyle,  
Chairman Publicity Committee

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

BALANCE SHEET

March 31 1961

ASSETS

Current

Petty cash		\$	42.11
Bank - operating account	\$2,187.63		
building account	<u>437.01</u>		2,624.64
Accounts receivable			69.95
Prepaid Expenses			<u>238.21</u>

\$2,974.91

Fixed - at cost

Buildings - garage		\$	61.28
- under construction	5,929.53		
Grounds			128.76
Office equipment	\$549.63		
Less accumulated depreciation	<u>169.35</u>		<u>380.28</u>

6,499.85

\$9,474.76

LIABILITIES AND SURPLUS

Current Liabilities

Accounts payable		\$	204.40
Construction Accounts payable			3,079.55
Employees' tax deductions			<u>85.30</u>

\$3,369.25

Surplus

Balance March 31, 1960	\$	962.05	
Excess of revenue over expenses for the year ended March 31, 1961		<u>5,143.46</u>	<u>6,105.51</u>

\$9,474.76

AUDITOR'S REPORT

I have examined the Balance Sheet of Lower Fraser Valley Cerebral Palsy Association as at March 31, 1961, and the Statement of Income and Expense for the year ended on that date. My examination included a general review of accounting procedures and such tests of accounting records and other evidence as I considered necessary.

In my opinion the above Balance Sheet and Statement of Income and Expenses present fairly the financial position of the Association as at March 31, 1961, and the results of its operations for the year ended on that date in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

(Signed) K. Rodney Hostman  
Chartered Accountant.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

STATEMENT OF INCOME AND EXPENSES

FOR THE YEAR ENDED MARCH 31 1961

Income

Membership fees	\$ 78.00	
Donations	83.38	
Easter Seals	741.40	
U.G.N. allotment	4,762.28	
Provincial Association assistance	4,000.00	
Building fund donations	<u>3,515.99</u>	\$13,181.05

Expenses

Bank charges	\$ .75	
Membership fees	5.00	
Money candle expense	6.89	
Insurance	9.11	
Miscellaneous expense	12.05	
Publicity	60.88	
Depreciation	111.44	
Travel expense	164.00	
Telephone	188.63	
Office supplies	253.68	
Rent	268.38	
Treatment fees absorbed	284.28	
Salaries	3,072.50	
Transportation expense	<u>3,600.00</u>	<u>8,037.59</u>

Excess of Revenue over Expenses

\$ 5,143.46