



1983/1984

ANNUAL REPORT LOWER FRASER VALLEY
CEREBRAL PALSY
ASSOCIATION

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

HONOURARY MEMBERS

Mr. A. A. Card

Mrs. R. Hougen

Miss D. Ladner

Mr. J. Barr

Mr. H. Cuthbertson

Dr. H. Kennedy

Mr. M. Terrace

Mr. C. Coutts

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

THE OBJECTIVES OF THE ASSOCIATION ARE -

- (a) To plan, initiate and coordinate services which will promote treatment, education and the general welfare of all handicapped children including cerebral palsied.
- (b) To develop a better understanding of the problem of cerebral palsy by the general public.
- (c) To provide facilities for the treatment of cerebral palsied and other handicapped children.
- (d) To affiliate with other organizations having similar objectives.
- (e) To encourage specific research into the causes of cerebral palsy with a view to preventing it and to seek the cooperation of the medical authorities toward that end.
- (f) To work with and encourage continuing cooperation with Federal, Provincial, Municipal and other groups or organizations interested in the progress of this Association.
- (g) To create and continue a fund to be collected co-operatively through voluntary subscriptions, gifts, bequests or other means; to estimate budget and disperse funds for maintenance and expansion of new services to meet proven needs.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

- 1983-1984 -

BOARD OF DIRECTORS

Executive

President	Mrs. K. Duddy
Vice President	Mr. N. Sherritt
Secretary	Mrs. W. Fayers
Treasurer	Mr. G. Skinner
Director at Large	Mr. G. Nyberg
Past President	Mr. R. Hibbert

Board of Directors

Mr. J. Barr	Mr. S. Piskorik
Mr. F. Denedy	Mr. G. Roy
Mr. E. Edwards	Mr. E. Rudnicki
Mr. E. Fitzpatrick	Mr. A. Smith
Mr. W. Forder	Mrs. L. Smith
Mr. R. Holmes	Mrs. L. Stringer
Mr. K. Kabush	Mr. N. Wieler
Mrs. D. Lewis	Mrs. J. Wright

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

- 1983-1984 -

ADMINISTRATION STAFF

Executive Director	- Sharon Kreutzer
Assistant Executive Director	- Vera Askew *
Programmes Assistant	- Merle Philps
Receptionist/Typist	- Cindy Reiersen *
	- May-Lyn Zimmerman
	- Jessie Jackson
	- Jane Gamache
Accounting Clerk	- Jacqueline Nystrom
Billing/Accounting Clerk	- Beve Hebert

VARIETY'S TREATMENT CENTRE FOR CHILDREN
STAFF

Medical Director	- F.O. Simon, M.D., F.R.C.P. (C)
Orthopaedic Surgeon	- R.D. Beauchamp, M.D., F.R.C.S. (C)
Orthotics/Prosthetics Consultant	- Bob Ford
Family Services	- Olive Lee
	- Dorothy Taylor *
Physiotherapy Staff - Director	- Susan Jordan
	- Nadine Adam
	- Sandy Armitage
	- Brigid Gillis
	- Lynne Goodwin
	- Carol Knott *
	- Helene Kodera *
	- Eileen McDonald
	- Llaesa North
	- Suzanne Oxtoby *
	- Leah Seaman
	- Kathryn Thom
Occupational Therapy - Director	- Rosanne Simpson
Staff	- D. G. Kamath
	- Madelaine Rufenacht *
	- Mary-Ann Snell
	- Margaret Williamson
	- Dana Vacha
Speech/Language Pathology	
- Director	- Marie Bremner
Staff	- Carol Woodworth
	- Pam Myring
	- Anne Webster *

Adapted Aquatics Coordinator	- Frannie Cruise
Assistant	- Bill Mahony
	- Carolyn Waltmans
	- Ruthamber Groen
Maintenance	- Allister Riley
Housekeeper	- Christa Frizzi
Driver	- Jim Wells

PRE - SCHOOL PROGRAMME STAFF

Director	- Nora Wurzhuber
Room Supervisor	- Heather Basham
Teachers	- Dorothy Adamson
	- Vera Boyko
	- Gladys Holley
	- Linda Holley
	- Jackelyn McCrimmon *
	- Barbara Robinson
	- Anne Salters
	- Kathie Sloan *
	- Linda Whittingham

GROUP HOMES PROGRAMME STAFF

Residential Coordinator	- Janet Robbins
<u>Old Yale Road Residence</u>	
Senior Child Care Worker	- Clauda Quinn
Core Staff	- Angela Barth
	- Sylvia Beier
	- Tracey Bouchard *
	- Donna Bradley
	- Brenda Ingle *
	- Roxanne McIntosh *
	- Carolyn Waltmans *
	- Margaret Woensdregt
Part-Time Staff	- Julie Adams
	- Lynette Baisch
	- Diana Boele
	- Harminder Dhillon
	- Julia Fraser *
	- Julie Metson
	- Sally Mierau *

Old Yale Road Residence Staff (cont'd)

Part-Time Staff

- Jacqueline Nielsen
- Nancy Smith
- Kathy Stonehouse
- Eva Szabo
- Lorelei Thompson
- Tracy Thompson

Variety's Children's Villa
Senior Child Care Worker

Core Staff

- Clare Metson
- Sue Chaplin
- Helen Hnachuk
- Darlene Major
- Kevin Pederson
- Della Wylie

Part-time Staff

- Lorna Alexander
- Denise Balaski
- Vera Boyko
- Lesley Cerney
- Patricia Fricker
- Linda Horsland *
- Yvonne Jarvis
- Marjorie Kelly
- Gorel Nilsson
- Julie Roberts
- Judieth Travers
- Wilfred Day

ADULT SERVICES GROUP HOMES STAFF

Guildford Glen

Attendant

- Bev Cotterall
- Leigh-Anne Meyers *

Weekend Relief

- Beverly Cotgrave
- Emi Garzitto
- Gorel Nilsson
- Alice Norton
- Marie Stinson *
- Janet Platko *
- Brenda Tingval *
- Leora Warner *
- Carolyn Waltmans
- Lisa Williams *

88th Avenue
Attendant

Weekend Relief

- Angelika Blatt
- Peter Dion *
- Lorna Alexander
- Kimberley Almond *
- Angela Barth *
- Michael Blaine
- Tammy Brucker
- Allister Riley *
- Bridget Gemino *
- Patrick Hall *

LOOKOUT PRE-SCHOOL STAFF

Director

Staff

- Karen Whitelock
- Theresa Cross
- Fay Houghton
- Bonnie Hubert *
- Sarah King
- Katerina Sumaras *
- Cheryl Taylor

* Left or on Leave of Absence as of March 31, 1984

PRESIDENT'S REPORT

At our 30th annual meeting I was elected to my first term as president. As a representative of the Board of Directors, it is my pleasure to report to you on the progress we have made in the past year.

In the past fiscal year of 1983-84, we have been able to maintain services. We did not receive any increase in our budget nor did the Ministry of Health cut our budget. The Ministry of Human Resources has maintained our budget with a 5% increase to the Children's Group Homes. Due to the generous donations from individuals and community we not only were able to maintain but increase slightly our services.

Looking over the past year, there are many interesting points to remember. We have been able to place one of our physiotherapists in Clearbrook for two days a week to treat children closer to their homes, instead of travelling to the Centre every week. We were able to fill a vacant social work-psychologist position and increase occupational therapy to take care of the largest waiting list area. We have started a new area with the purchase of a micro-computer and hired Mr. Chudyk to set up this department. Our pre-school program flourished at Variety's Treatment Centre under the direction of Mrs. Nora Wurzhuber. The activity of the C.P. Sports Teams increased with members travelling to games in Edmonton and New York this summer.

I would like, at this time, to say a special thanks on behalf of the Board and myself to all the staff, who make all the programs beneficial to all those we serve. I would also thank the Auxiliary for their faithful support which we can always count on. In addition, we thank many others; the Marpole Richmond Sportsman Association, Whalley Legion, CKNW Orphans fund, Van Zor Grotto, Mrs. Doris Skelton, Surrey Square Wheelers, Spina Bifida Association, Cloverdale Elks, Knights of Pythias and many others listed at the back of this report.

In these very difficult times I hope we can carry on our high standard of service to all who need it in the coming year.

Mrs. Karen Duddy,
President

EXECUTIVE DIRECTOR'S REPORT

As I look back over our 1983/84 year I feel it is only fair to try and answer the question 'What have we accomplished?'. We cannot look to the "bottom line" or profit margins to measure our productivity or success. But rather we should note the amount of service that was provided, with the understanding that statistics do not in any way give a measure of the amount of personal support that a family has received or the affection given to a child. However, some of our statistics are indeed significant. For example, this year 167 children were medically referred to us for assessment and 140 of these children were accepted for therapy and/or preschool services. In 1982/83, 110 children were referred. In one year our referrals increased by 51% and in comparison to 1981/82 we experienced a 22% increase. I interpret this to be a result of several factors. Subjectively, more physicians are recognizing the benefits of early therapeutic intervention for a disabled child and more families are keeping their child at home. On a very objective basis, we are the only outpatient treatment centre for the child with chronic problems in the entire Lower Fraser Valley. As this population increases, it can be expected that our referrals will increase as well.

We likely will continue to be the only treatment program available as Ministry of Health funds have not been available for new programs such as the services requested by the Upper Fraser Valley Neurological Society. In fact, our Ministry of Health funding is each year being eroded as our operating grants are held constant, with no increase for fixed costs that inevitably increase with inflation. As our ministry operating grants did not increase, we were forced to restructure our revenue base to maintain our existing level of staff which we must have in order to provide care. The Auxiliary has played a significant role in this process in designating their donations to be used for Operating, not Capital purposes.

In the next fiscal year, we will require a significant increase in operating donations and it is not likely this trend will subside. Innovative means of fund raising will be required if we wish to expand. The role of our government in the provision of community health care must be pursued.

Our future is not secure but our past year's accomplishments are many. I would highlight the following:

- We provided:

2,053	Speech Therapy sessions
5,376	Physiotherapy sessions
2,991	Occupational Therapy sessions
5,810	Swim sessions
11,495	Pre-School sessions (V.T.C. & Lookout)
- All divisions were operated with a break-even budget.
- Long Term Care approved funding for an additional staff person for our adult group homes program, allowing us to program a higher level of care to our residents.
- A Physiotherapy Outreach program was established in Clearbrook in conjunction with the Upper Fraser Valley Neurological Association.
- Marpole/Richmond Sportsman's Association donated funds to construct a garage to house our Centre's vans and also \$10,000 to purchase a microcomputer.
- An Equipment Loan Program has been established. All parents are encouraged to return/donate pieces of equipment that they no longer require in order that it can be recycled to another family.
- Part-time coaches were hired for the Swim and Track & Field Teams.
- Our vacant Social work position was filled with services expanded by the hiring of a psychologist.
- Preschool parents rallied together with other parent groups across the province to encourage M.H.R. to reverse their decision to impose additional fees for special needs pre-schools.
- Endowment fund was increased from \$250,000 to \$300,000 providing the much needed investment income for V.T.C. operating budget.
- Financial statements were computerized, reducing administrative staff time.
- Whalley Legion sponsored our swim team and also provided \$25,000 to renovate and equip our new therapy area.
- B.C.I.T. Landscape Horticulture Program donated their time to design and plant Treatment Centre grounds.

- Spina Bifida Association donated \$5,000 to construct a playground for V.T.C. in the summer of 1984. C.P. Air Employees Fund and our Auxiliary donated \$4,000 to Lookout Preschool for playground construction.

Another point of interest to consider is that we are a significant employer in Surrey. At the end of March we had 90 people working for our Association. Couple this with our 65 volunteers, the Board of Directors, and our many community and individual supporters, and we should feel that we can meet the challenges of 1984/85.

In closing, I would like to thank our staff for their commitment to working through past problems and continually looking for ways to improve our services to the people who really matter, the children.

Respectfully submitted,

Sharon Kreutzer

MEDICAL DIRECTOR'S REPORT

In 1983/84 a total of 167 children were referred to Variety's Treatment Centre. Last year 110 children were referred. This is a significant increase in our referrals which likely is a reflection of more physicians referring younger children and the fact that we are the only treatment centre for a very large population base. A total of 225 medical assessments and reviews were conducted, 92 therapy coordination meetings and 36 clinics with teachers and parents.

I would like to thank Dr. Beauchamp, our orthopaedic consultant, and Bob Ford, of Ford Orthotics, for commitment to providing monthly consultations to our program staff and children. Dr. Beauchamp saw 132 children and Bob Ford provided consultation for 34 children.

Dr. Beauchamp conducted staff education seminars on:

- slide presentation regarding muscular dystrophy.
- normal development of the feet.
- discussion regarding control of lordosis in children with neuromuscular atrophy.

I know I am speaking for all of our staff and families when I say that we are looking forward to having Dr. Beauchamp and Bob Ford working with us again this year.

F.O. Simon, M.D.
Medical Director

STATISTICAL SUMMARY BY PROGRAM

	PHYSIOTHERAPY	OCCUPATIONAL THERAPY	SPEECH/LANGUAGE THERAPY	PRE-SCHOOL - V.T.C.	PRE-SCHOOL-Lookout	SOCIAL SERVICES	ADAPTED AQUATICS
Caseload average/month	270	200	111	27	21	55	252
Admissions	93	87	74	24	6		
Discharges	28	34	49	11	7		
Total No. of disabled children receiving service in year.	336	269	183	51	27	338	
Total No. of non-disabled children receiving service. (Integrated programs)				12	60		70
TOTAL RECEIVING SERVICE	336	269	183	62	87	338	322
Staffing (Full time Equivalent)	5.9	3.5	1.9	6.2	4.4	.6	1.8

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

CLIENT STATISTICS 1983/84
(with prior years' comparison)

	1983/84	1982/83	1981/82
Total number of new referrals received	167	110	137
Total number of new cases opened	140	75	
Total number of cases re-opened	18	11	
Total number of cases closed	45	91	
Caseload average/month (includes aquatics program)	444	388	382

VARIETY'S TREATMENT CENTRE CASELOAD as of MARCH 31, 1984

AGE	Cerebral Palsy	Neuro-Muscular Disorders	Spina Bifida	Developmental Delay	Speech-Language Problem	Perceptual Motor Problem	Other (Various Diagnoses)	TOTAL
0-2	27	1	3	24	4		9	68
3-5	28	3	9	21	26	2	11	100
School Age	121	3	16	18	6	33	41	238
19 & Over	10		2				1	13
TOTALS	186	7	30	63	36	35	62	419
%	45	2	7	15	8	8	15	100%

Note: In addition to this caseload of 419 clients, the adapted aquatics program had a March 31st caseload of an additional 108 disabled children/young adults who participate in the aquatics program only. These children are of a variety of ages and disabilities. At this time we do not have an accurate statistical breakdown of these clients.

PROGRAMME HIGHLIGHTS 1983/84

Speech Therapy

- Average caseload/month was 111 children.
- All speech therapy staff members attended and made presentations at the Non-Vocal Communication Conference in New Westminster.
- Workshop on Developing Language Skills in Preschoolers presented to teachers from GlenAyre Learning Centre.
- Use of sign language to aid speech and language development expanded through weekly sessions with teachers in Lookout and Variety's Treatment Centre Pre-Schools.
- Staff attended courses on autism, feeding multi-handicapped children and a multidisciplinary approach to the handicapped child and his family.
- Article on speech in physically handicapped children contributed to the Infant Development Program Newsletter.
- Supervised student placements for U.B.C. School of Audiology and Speech Science.

Occupational Therapy

- Average caseload/month was 200 children.
- Renovations to the O.T. gross-motor area provided a special area for casting and splinting. An additional small treatment area was created when the kitchen area was moved into our pre-school area.
- The workshop area has been renovated into an Equipment Loan Cupboard. This allows the storage of our loan equipment to be organized and accessible. The old workshop was moved into the basement workshop.
- The services of Ken Spratt, who volunteers two days a week, and makes individual items for the children for sitting, standing and moving, has enabled the Occupational Therapy Department to provide customized equipment.
- Supervised student placements for U.B.C. School of Rehabilitation Medicine.
- Provided outreach services to Lookout and GlenAyre preschools.
- Provided Occupational Therapy services for Surrey Association for Early Childhood Education screenings.
- Staff were fortunate to attend seminars on - Sensory Integration Theory, Vision and its Relationship to Reading and Learning, by the B.C. Optometric Association, and the Management of the Multi-Handicapped Child by Nancy Finnie.

Physiotherapy

- Average caseload/month was 270 children.
- Outreach treatment program was expanded to 2½ days in Clearbrook and ½ day in Webster's Corner. The Upper Fraser Valley Neurological Association provided a treatment area, equipment and mileage cost contribution.
- Fitness program was conducted in cooperation with Adapted Aquatics Department. A physiotherapist provided input for the track and field participants. The therapist instructed warm-up and cool-down sessions at the practises.
- Continued to construct inhibitive casts for our patients.
- Consultations to the South Surrey/Delta and Surrey/Langley Infant Development Programs.
- Slide-Tape presentations were developed for parents whose children are referred for treatment. There are four presentations, one in spina bifida, C.P., Perceptual Motor and Speech Problems, Muscle Diseases.
- Continued liaison with U.B.C. to provide clinical placements for students in physiotherapy.
- Staff participated as lecturers at the following courses:
 - Neurodevelopmental therapy for the treatment of babies. A 3 week course conducted by Mary Quinton of Berne, Switzerland. Many of our families participated.
 - Inhibitive casting techniques and theory to Rehabilitation Medicine students at U.B.C.
 - Management of the Physically Handicapped Child, featuring Nancy Finnie from England.
- Therapists attended the following courses:
 - Management of the Physically Handicapped Child.
 - Sensory Integration.
 - Motor Assessment of Infants.
 - Advanced Inhibitive Casting techniques.

Adapted Aquatics

- Average caseload per month - 252 disabled children
 - 75 - non-disabled children
- New pool users include several Langley senior citizen residences, Surrey Memorial Hospital and Langley Memorial Hospital.
- One full-time staff position was divided into three part-time positions.
- Whalley Legion has sponsored the V.T.C. Sports Teams; their support has provided a part-time swim coach.
- 15 swimmers participated in the B.C. Games for the Disabled, Langley, in July.
- 5 V.T.C. athletes attended the American National C.P. Games, Texas, in August.

Lookout Preschool

- Average caseload/month - 21 disabled children
51 non-disabled children
- Open House was held in the Fall of 1983 to provide parents, children and staff with information and an opportunity to meet each other.
- Field trips included Maplewood Farm, Queens Park and Semiahmoo Park.
- Disabled children began weekly swim program at V.T.C. pool.

V.T.C. Preschool

- Mrs. Gladys Holley, due to health reasons, stepped down from her position as pre-school director and Nora Wurzhuber assumed the role in September 1983.
- Staff education included: Seminars on resolving conflict, social skills workshop and music therapy.
- Special visitors to the preschool during the year were Santa Claus, a choir, a mime, 2 guitarists, a police officer, the Root Bear, and the Safety Bear.
- Preschool began a newsletter which is published at the beginning of each season.

Children's Group Homes

- Staff participated in Individual Program Planning Workshop, given by Mary Kovaks and Karen Green - American experts in this field.
- One young woman left the Children's Group Home to live in an adult setting. New resident came to live at the Villa in September of last year.
- Respite Care was provided to 17 children.

Adult Services

- Residents from both Guildford Glen and 88th Avenue are involved in Adult Services Boccia Team formed in the fall of last year. Team meets weekly and has given demonstrations of Boccia for the residents of Pearson Hospital.
- One female resident recently moved out and on to a fully independent living situation.

Public Education and Volunteers

- First annual volunteer recognition luncheon was held in April.
- A total of 65 people volunteered their services in the many areas, including the pool, pre-school, inhibitive casting and child care for the parents' group meetings.
- A tour of the Centre was given to 380 people. Many viewed the 'Just Kids' tape and received informational brochures.

AUXILIARY REPORT

This the 23rd year of the Auxiliary to the Lower Fraser Valley Cerebral Palsy Association has been an exciting and productive year. Once again our members have proven themselves to be diligent and determined workers, sharing a common goal.

We began our year by expanding our participation in community Charity Days in local shopping malls. These events, as in the past, involve a great amount of preparation, but are profitable. In May, we held another Reno Nite and co-sponsored a benefit dance. Both events were most successful. June saw a renewal of an expanded Strawberry Festival, to the delight of all. As fall approached we were again participants in all local Charity Days. November was set aside for our annual bazaar. This year we expanded our event to include a major raffle and a silent auction of over 150 items. This event required a great deal of planning and months of hard work. We are grateful to our Vice-President, Marg Skinner, for such a supreme effort and for making this our most successful bazaar in our history.

Throughout our existence, our main source of revenue has always been our Thrift Shops. This year was no exception. In May we opened our third shop, in Cloverdale, and we are very pleased with the results of that decision. Our Newton Shop moved to the King George Highway in August; it is proving to be a most profitable move. In November our Whalley Shop made some interior improvements and, as always, has exceeded all expectations. We are very pleased with all our shops and very grateful to all our volunteers and convenors for their tireless efforts.

We began our year with a donation of \$30,000. Throughout the year additional contributions included a monthly donation of \$150, totalling \$1700; \$500 to the C.P. Sports Team, \$350 to Variety's Treatment Centre Preschool Christmas Party, and \$250 to Lookout Preschool Christmas Party.

In April we began our 1984-85 contributions with \$10,000 and \$2,000 to Lookout for a new playground. In keeping with a tradition of the Auxiliary, on this the 31st Anniversary of the Lower Fraser Valley Cerebral Palsy Association, we proudly present \$31,000. By the conclusion of this year we estimate our total donation to the Lower Fraser Valley C.P. Association to be close to \$45,000.

Over the past 23 years the Auxiliary has proven itself to be a group of dedicated and devoted individuals. It has been my pleasure to work with these individuals and by working together it has been another very outstanding year.

The truly amazing aspect of the Auxiliary is the small number of persons involved, most of whom do not have children who attend the Centre. It seems to be an annual plea for additional members; however, this year our plea must be heard. With the increasing need for our donation, we need to increase our fund-raising endeavours. To do this, we need additional volunteers. No particular talent is needed, just the true desire to participate. In addition to the personal satisfaction we achieve from our work, we also enjoy the sociable benefits from our group. We are looking forward to another exceptional year, and we welcome all new members to join us.

Wendy Thompson,
President

AUXILIARY EXECUTIVE FOR 1984-1985

President	Wendy Thompson
1st Vice President	Marg Skinner
2nd Vice President	Will Fayers
Treasurer	Rose Apolzer
Recording Secretary	Doris Shoemaker
Corresponding Secretary	Sharon Girodat
Past President	Merle Philps
	Bev Piskorik

Whalley Thrift Shop - 13515 - 105 A Avenue

Convenors - Marie Shaw
Audrey Poier
Doris Shoemaker

Newton Thrift Shop - 13403 - 71 A Avenue

Convenors - Marg Beaudoin
Emma Balzer

Cloverdale Thrift Shop - 5693 - 176th Street, Cloverdale

Convenors - Donna Stevenson
Arlene Meeks
Marg Klein

AUXILIARY TO LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

FINANCIAL STATEMENT

1983

INCOME

Whalley Thrift Shop	\$ 19,705.28
Newton Thrift Shop	4,000.00
Cloverdale Thrift Shop (8 mos.)	3,149.00
Bazaar	5,815.36
Display Case	508.33
Reno Night	1,472.46
Club Days	1,649.72
Interest	1,593.46
Miscellaneous	1,904.70
Therapy Balls	292.50
Membership	62.00

\$ 40,152.81

EXPENSES

Treatment Centre	\$ 32,400.00
Craft Supplies	200.00

\$ 32,600.00

Income	\$ 40,152.81
Expenses	32,600.00

\$ 7,552.81

Retained 25,937.73

Assets as of December 1983 \$ 33,490.54

Rose E. Apolzer,
Treasurer

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LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

CONSOLIDATED FINANCIAL STATEMENTS

MARCH 31, 1984

- Auditors' Report
- STATEMENT I - TREATMENT CENTRE DIVISION
Operating Statement
- STATEMENT II - CHILDREN'S GROUP HOMES DIVISION
Operating Statement
- STATEMENT III - ADULT SERVICES GROUP HOMES DIVISION
Operating Statement
- STATEMENT IV - LOOKOUT PRESCHOOL DIVISION
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- STATEMENT VI - Statement of Capital Surplus
- STATEMENT VII - Consolidated Balance Sheet
- Notes to Consolidated Financial
Statements

AUDITORS' REPORT

To the Members of
Lower Fraser Valley Cerebral
Palsy Association

We have examined the consolidated balance sheet of the Lower Fraser Valley Cerebral Palsy Association as at March 31, 1984 and the operating statements for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

Our examination with respect to donations, because of their nature, was limited to comparisons of recorded receipts with the bank deposits along with cross reference to the directors' minutes.

In our opinion, these consolidated financial statements present fairly the financial position of the association as at March 31, 1984 and the results of its operations for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.



CHARTERED ACCOUNTANTS

Burnaby, B.C.
May 31, 1984

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
TREATMENT CENTRE DIVISION
OPERATING STATEMENT
FOR THE YEAR ENDED MARCH 31, 1984
[with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
REVENUE		
Government grant	\$383,972	\$383,972
United Way grant	83,978	75,436
Day care grant	204,288	204,288
Treatment fees	74,702	60,261
Auxiliary - donation	32,150	6,350
Donations - other	5,747	5,246
Miscellaneous	1,385	1,304
Physicians' salary grant	-	(87)
Consulting	20,008	19,766
Pool revenue	5,405	5,306
Investment income	<u>31,984</u>	<u>11,848</u>
	<u>843,619</u>	<u>773,690</u>
EXPENSES		
Building Facilities:		
Light and power	22,464	20,962
Repairs and maintenance	30,584	13,513
Insurance	3,149	3,286
Property taxes	4,591	5,335
Salaries and benefits	35,970	29,534
	<u>96,758</u>	<u>72,630</u>
Administration:		
Telephone	7,551	7,486
Office supplies and general	20,130	19,474
Accounting and legal	9,400	10,900
Advertising - staff and recruitment	1,856	1,959
Salaries and employee benefits	116,073	103,856
	<u>155,010</u>	<u>143,675</u>
Recovered	43,050	26,000
	<u>111,960</u>	<u>117,675</u>
Program:		
Salaries and employee benefits	591,878	512,260
Supplies	6,363	9,209
Transportation	14,653	15,107
Other expenses	6,048	6,886
Bad debts	3,600	7,027
	<u>622,542</u>	<u>740,794</u>
	<u>831,260</u>	<u>740,794</u>
NET INCOME	<u>\$ 12,359</u>	<u>\$ 32,896</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
CHILDREN'S GROUP HOMES DIVISION
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 1984
[with comparative figures for 1983]

	1984		1983	
	<u>140th Street</u>	<u>106th Avenue</u>	<u>Total</u>	<u>Total</u>
REVENUE				
Subsidies:				
Province of B.C.				
Fixed	\$184,628	\$184,628	\$369,256	\$351,672
Maintenance	12,345	13,107	25,452	24,823
	<u>196,973</u>	<u>197,735</u>	<u>394,708</u>	<u>376,495</u>
C.M.H.C.	13,125	4,524	17,649	24,983
	<u>210,098</u>	<u>202,259</u>	<u>412,357</u>	<u>401,478</u>
EXPENDITURES				
Fixed Costs:				
Salaries and benefits	147,301	159,269	306,570	297,102
Audit and accounting	1,729	1,625	3,354	2,300
Depreciation	828	228	1,056	532
Staff development	1,354	1,376	2,730	1,031
Entertainment	1,305	1,530	2,835	3,920
Insurance	289	236	525	700
Interest	10,570	5,810	16,380	18,430
Light and heat	2,141	1,496	3,637	3,958
Maintenance	568	1,120	1,688	2,558
Medical	1,415	823	2,238	1,369
Office and miscellaneous	1,153	1,174	2,327	1,966
Overhead allowance	13,000	13,000	26,000	17,360
Property tax	2,240	1,359	3,599	3,408
Replacement reserve	1,200	1,200	2,400	3,110
Telephone	210	234	444	545
Transportation	3,426	4,082	7,508	6,351
Minor equipment	1,337	1,533	2,870	-
Consulting	1,500	1,500	3,000	1,500
	<u>191,566</u>	<u>197,595</u>	<u>389,161</u>	<u>366,140</u>
Maintenance:				
Clothing	1,358	1,999	3,357	2,684
Food	6,962	7,845	14,807	13,685
Supplies	1,089	1,363	2,452	3,355
	<u>9,409</u>	<u>11,207</u>	<u>20,616</u>	<u>19,724</u>
	<u>200,975</u>	<u>208,802</u>	<u>409,777</u>	<u>385,864</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 9,123</u>	<u>\$ (6,543)</u>	<u>\$ 2,580</u>	<u>\$ 15,614</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
ADULT SERVICES GROUP HOMES DIVISION
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 1984
[with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
REVENUE		
Long-term care	\$76,919	\$56,877
B.C. Housing Management Commission	12,048	11,181
Tenants	<u>5,262</u>	<u>4,966</u>
	<u>94,229</u>	<u>73,024</u>
EXPENDITURES		
Shelter:		
Interest	7,329	6,632
Depreciation	961	1,163
Property taxes	1,586	1,431
Repairs	4,531	2,078
Replacements	1,968	975
Insurance	280	425
Overhead allowance	2,400	-
Rent	<u>688</u>	<u>742</u>
	<u>19,743</u>	<u>13,446</u>
Care:		
Salaries	52,758	45,209
Benefits	3,136	2,395
Administration	<u>10,757</u>	<u>8,385</u>
	<u>66,651</u>	<u>55,989</u>
	<u>86,394</u>	<u>69,435</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 7,835</u>	<u>\$ 3,589</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 LOOKOUT PRESCHOOL DIVISION
 OPERATING STATEMENT
 FOR THE YEAR ENDED MARCH 31, 1984
 [with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
REVENUE		
Government grants	\$ 86,204	\$ 86,204
Fees	27,728	23,091
Donations	<u>2,420</u>	<u>-</u>
	<u>116,352</u>	<u>109,295</u>
EXPENSES		
Wages and employee benefits	83,948	81,722
Speech therapy consultant	6,525	3,612
Supplies	1,804	4,658
Staff education	256	162
Rent	-	1,356
Property taxes	445	-
Insurance	398	209
Telephone	587	547
Utilities	878	552
Accounting and audit	2,987	2,999
Bank charges	160	209
Repairs and maintenance	1,089	1,702
Minor equipment	2,483	-
Office and miscellaneous	2,520	2,149
Overhead allowance	<u>7,050</u>	<u>1,800</u>
	<u>111,130</u>	<u>101,677</u>
NET INCOME FROM OPERATIONS	<u>\$ 5,222</u>	<u>\$ 7,618</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
STATEMENT OF OPERATING SURPLUS (DEFICIT)
FOR THE YEAR ENDED MARCH 31, 1984
[with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
TREATMENT CENTRE DIVISION		
Balance, beginning of year	\$(41,115)	\$(205,351)
Net income [Statement I]	12,359	32,896
	<u>(28,756)</u>	<u>(172,455)</u>
Add amount due to Capital Fund	-	131,340
Balance, end of year	<u>(28,756)</u>	<u>(41,115)</u>
 CHILDREN'S GROUP HOMES DIVISION		
Balance, beginning of year	48,331	32,717
Net income [Statement II]	2,580	15,614
Balance, end of year	<u>50,911</u>	<u>48,331</u>
 ADULT SERVICES GROUP HOMES DIVISION		
Balance, beginning of year	7,378	3,789
Net income [Statement III]	7,835	3,589
Balance, end of year	<u>15,213</u>	<u>7,378</u>
 LOOKOUT PRESCHOOL DIVISION		
Balance, beginning of year	12,911	5,293
Net income [Statement IV]	5,222	7,618
Balance, end of year	<u>18,133</u>	<u>12,911</u>
	 <u>\$55,501</u>	 <u>\$ 27,505</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
STATEMENT OF CAPITAL SURPLUS
FOR THE YEAR ENDED MARCH 31, 1984
[with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
TREATMENT CENTRE DIVISION		
Balance, beginning of year	\$1,683,658	\$1,423,770
Donations	60,974	382,470
Interest income	4,549	30,892
Rental income	3,600	3,600
	<u>1,752,781</u>	<u>1,840,732</u>
Less: depreciation	(29,935)	(25,734)
amount due from operating fund	-	(131,340)
Balance, end of year	<u>1,722,846</u>	<u>1,683,658</u>
 CHILDREN'S GROUP HOME DIVISION		
Balance, beginning of year	148,088	149,924
Sponsors' contributions	-	706
Interest income	1,945	1,466
	<u>150,033</u>	<u>152,096</u>
Less depreciation	3,302	(4,008)
Balance, end of year	<u>146,731</u>	<u>148,088</u>
 LOOKOUT PRESCHOOL DIVISION		
Balance, beginning of year	60,656	4,688
Donations	-	58,200
Interest	-	826
	<u>60,656</u>	<u>63,714</u>
Less depreciation	2,797	(3,058)
Balance, end of year	<u>57,859</u>	<u>60,656</u>
	 <u>\$1,927,436</u>	 <u>\$1,892,402</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 CONSOLIDATED BALANCE SHEET
 AS AT MARCH 31, 1984
[with comparative figures for 1983]

	<u>1984</u>	<u>1983</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash in bank	\$ 113,352	\$ 105,115
Accounts receivable	37,210	17,036
Prepaid expense	5,757	4,518
	<u>156,319</u>	<u>126,669</u>
INVESTMENTS [note 2]	395,221	370,813
FIXED ASSETS [note 3]	<u>1,822,771</u>	<u>1,799,723</u>
	<u>\$2,374,311</u>	<u>\$2,297,205</u>
<u>LIABILITIES</u>		
CURRENT LIABILITIES		
Accounts payable	\$ 37,914	\$ 21,561
Wages and employee deductions payable	22,298	27,854
Accrued holiday pay and sick pay	71,996	76,109
Deferred revenue	25,594	20,101
	<u>157,802</u>	<u>145,625</u>
MORTGAGE PAYABLE [note 4]	<u>228,825</u>	<u>230,586</u>
	<u>386,627</u>	<u>376,211</u>
<u>RESERVES AND EQUITY</u>		
RESERVES [note 5]	4,747	1,087
OPERATING SURPLUS [Statement V]	55,501	27,505
CAPITAL SURPLUS [Statement VI]	<u>1,927,436</u>	<u>1,892,402</u>
	<u>1,987,684</u>	<u>1,920,994</u>
APPROVED ON BEHALF OF THE BOARD:	<u>\$2,374,311</u>	<u>\$2,297,205</u>
<u><i>Kiluddy</i></u>		
<u><i>Donner</i></u>		

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 1984

1. ACCOUNTING POLICY

The accounts of the association are kept on the accrual basis with respect to treatment fees, grants and related expenses. Donations and other receipts are recorded on a cash basis.

Donations are designated to the operating fund or the capital fund at the option of the board, unless already designated to either fund by the donor.

The association operates four specific divisions:

1. Treatment Centre
2. Children's Group Homes
3. Adult Services Group Homes
4. Lookout Preschool

All accounts are kept separate, but for the purpose of these financial statements assets and liabilities have been combined.

Depreciation has been reflected in the capital accounts except for the group homes divisions which, pursuant to mortgage arrangements, require that the principal reduction each year be shown as a depreciation charge on the operating statements.

The association has set up an endowment fund from the capital surplus funds. The purpose of this endowment fund is to provide investment income for the operations of the treatment centre.

2. INVESTMENTS

	<u>1984</u>	<u>1983</u>
Term deposits and savings accounts:		
Treatment Centre	\$366,550	\$358,683
Children's Group Homes	<u>28,671</u>	<u>12,130</u>
	<u>\$395,221</u>	<u>\$370,813</u>

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 1984

3. FIXED ASSETS, at cost

	<u>1984</u>	<u>1983</u>
TREATMENT CENTRE		
Land and buildings	\$1,251,068	\$1,210,455
Clinic and school equipment	75,557	58,537
Automotive	61,800	61,800
Office equipment	35,497	32,174
	<u>1,423,922</u>	<u>1,362,966</u>
Less accumulated depreciation	139,210	109,275
	<u>1,284,712</u>	<u>1,253,691</u>
 CHILDREN'S GROUP HOMES		
Land, buildings and furnishings		
106th Avenue, Surrey	109,331	109,332
140th Street, Surrey	167,859	167,859
	<u>277,190</u>	<u>277,191</u>
Less accumulated depreciation	14,829	10,471
	<u>262,361</u>	<u>266,720</u>
 ADULT SERVICES GROUP HOMES		
Land, buildings and furnishings		
13799 - 88th Avenue, Surrey	96,975	96,831
Less accumulated depreciation	2,770	1,809
	<u>94,205</u>	<u>95,022</u>
 LOOKOUT PRESCHOOL		
Building	76,941	76,941
Equipment	3,986	3,986
	<u>80,927</u>	<u>80,927</u>
Less accumulated depreciation	6,286	3,489
	<u>74,641</u>	<u>77,438</u>
 OTHER CAPITAL FUND ASSETS, at cost		
Land adjoining centre	40,573	40,573
Land at 9141 - 140th Street, Surrey	15,456	15,456
Thrift store	50,823	50,823
	<u>106,852</u>	<u>106,852</u>
	 <u>\$1,822,771</u>	 <u>\$1,799,723</u>

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 1984

	<u>1984</u>	<u>1983</u>
4. MORTGAGES PAYABLE		
CHILDREN'S GROUP HOMES		
106th Avenue property		
Canada Mortgage and Housing Corporation	\$ 53,913	\$ 54,140
140th Street property		
Bank of Nova Scotia	81,190	81,884
	<u>135,103</u>	<u>136,024</u>
ADULT SERVICES GROUP HOMES		
13799 - 88th Avenue property		
Canada Mortgage and Housing Corporation	<u>93,722</u>	<u>94,562</u>
	<u>\$228,825</u>	<u>\$230,586</u>
5. RESERVES		
REPLACEMENTS		
Children's Group Homes	\$ 2,400	\$ -
Adult Services Group Homes	<u>2,347</u>	<u>1,087</u>
	<u>\$ 4,747</u>	<u>\$ 1,087</u>

Sincere thanks to our many friends for
their support throughout the past year.

Mrs. Doris K. Skelton	Mr. and Mrs. Chapman
Sydney Hoare	James Hoare
Mr. and Mrs. G. Cripps	Mr. and Mrs. Schallie
Jean Atkinson	Donalda Brown
Mr. and Mrs. A. Cummings	Mr. and Mrs. R. Park
Marion Haig	N. & J. Stevenson
Mr. and Mrs. Scelck	Steve & Bev Piskorik
Doris Gilchrist	R. Wildfong
Bill Mahoney	Sandy Armitage
M. Hadian	Ethel Drew
Erica Yakemchuk - Northern Golf Courses	Mr. and Mrs. K. Leeming
Kelly Douglas Staff	Brodies Restaurant Ltd.
Woodcrest Charity Fund	Mrs. Gladys Davidson
- Woodward's staff	Mrs. Moulton
Grosvenor Rd. Elementary School Staff	Wm. Neilson Ltd.
	West Coast Reduction Ltd.

MEMORIAL CONTRIBUTIONS

M.A. Findlay	Eileen Anthony
Eileen Findlay	M. Shiell
Mr. and Mrs. E.B. Johnson	Hazel Hall
Sally Hunter	Evelyn Kuchman
Mr. and Mrs. R. Howatson	Van Zor Grotto
Albert and Helena Taylor	Sing family
Mr. Trevor Anthony	Mr. Douglas Behan
Evelyn Finlayson	Florence C. Oates
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Hannah Ramsay	M.R. Wade
Jean Martin	Mr. and Mrs. K. Twaites
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A. Hunter	J. Calverley
Mrs. Janet Corness and Edward	Mrs. G. Corness
Mrs. Elizabeth Hamm	Rose Apolzer
Staff - V.T.C.	B. and T. McLellan
Spina Bifida Association	Colin and Doreen MacLean
Shirley and Norman McLean	Sandra Bailey
Wendy McInnes	L. Marwick
Olive Harmary	Deborah and ARthur Khnana
Jack and Jennie Barr	Dianne and Bob Lewis
Sharon Kreutzer	Will Fayers
Mr. and Mrs. J. Dowler	Mr. and Mrs. R. Hodges
Mrs. Sadie Green	Mr. and Mrs. E. Juda
Mrs. and Mrs. E. Tufts	Mrs. Olga McLean
Mona L. Dirks	Bonnie and Roy Hakala
Mr. and Mrs. E. McLean	H. Muters

We are most grateful for the continuing
support of the following groups:

Auxiliary to the Lower Fraser Valley Cerebral Palsy Association
C.K.N.W. Orphan's Fund
Variety Club of B.C. Tent 47
Marpole Richmond Sportsman Association
Royal Canadian Legion - Whalley Branch #229
Van Zor Grotto
Surrey Association for Children with Learning Disabilities
15th Surrey Guide Company
Teamsters - Local 213
St. Andrews Presbyterian Church
1st Laity View Beavers
Auxiliary to Tynehead Hall
Sons of Norway - Viking Lodge #81
Order of Royal Purple #135
B.P.O.E. - Cloverdale Lodge #335
North Surrey Lions Club
Surrey Square Wheelers
Order of Amaranth - Cypress Court #5
Pythian C.P. Committee
Epsilon Sigma
Sur-Del 4 Wheel Drive Club
Spina Bifida Association
Vancouver Sertoma Club
16th Sur-Del Beavers

Operating funds are received from:

- Ministry of Human Resources
- Ministry of Health
- United Way of the Lower Mainland