

Photos by Leah Seaman

1984 - 1985 Annual Report

Lower Fraser Valley Cerebral Palsy Association

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

HONOURARY MEMBERS

Mr. A. A. Card

Mrs. R. Hougen

Miss D. Ladner

Mr. J. Barr

Mr. H. Cuthbertson

Dr. H. Kennedy

Mr. M. Terrace

Mr. C. Coutts

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

THE OBJECTIVES OF THE ASSOCIATION ARE -

- a) To plan, initiate and coordinate services which will promote treatment, education and the general welfare of all handicapped children including cerebral palsied.
- b) To develop a better understanding of the problem of cerebral palsy by the general public.
- c) To provide facilities for the treatment of cerebral palsied and other handicapped children.
- d) To affiliate with other organizations having similar objectives.
- e) To encourage specific research into the causes of cerebral palsy with a view to preventing it and to seek the cooperation of the medical authorities toward that end.
- f) To work with and encourage continuing cooperation with Federal, Provincial, Municipal and other groups or organizations interested in the progress of this Association.
- g) To create and continue a fund to be collected cooperatively through voluntary subscriptions, gifts, bequests or other means; to estimate budget and disperse funds for maintenance and expansion of new services to meet proven needs.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

1984 - 1985

BOARD OF DIRECTORS

Executive

President	Mrs. K. Duddy
Vice President	Mr. Ed Rudnicki
Secretary	Mrs. Will Fayers
Treasurer	Mr. Garry Skinner
Director at Large	Mr. Glen Nyberg
Past President	Mr. Ray Hibbert

Board of Directors

Mr. Jack Barr	Mr. Frank Denny
Mr. Eric Edwards	Mr. Eric Fitzpatrick
Mr. Wally Forder	Mr. Robert Holmes
Mr. Ken Kabush	Mrs. Dianne Lewis
Mr. Steve Piskorik	Mr. Gil Roy
Mr. Norm Sherritt	Mr. Al Smith
Mrs. Lynda Smith	Mrs. Lyn Stringer
Mr. Neil Wieler	

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

- 1984-1985 -

ADMINISTRATION STAFF

Executive Director	- Sharon Kreutzer
Programmes Assistant	- Merle Philps
Receptionist/Typist	- May-Lyn Zimmerman
	- Jessie Jackson
	- Jane Gamache *
Accountant/Programmer	- Gerald Chudyk
Accounting Clerk	- Jacqueline Nystrom *
Accounting/Billing Clerk	- Beve Hebert

VARIETY'S TREATMENT CENTRE FOR CHILDREN STAFF

Medical Director	- F.O. Simon, M.D., F.R.C.P. (C)
Orthopaedic Surgeon	- R.D. Beauchamp, M.D., F.R.C.S. (C)
Orthotics/Prostehtics Consultant	- Bob Ford
Family Services	- Olive Lee
	- Glen Davies
Physiotherapy Staff - Director	- Susan Jordan
	- Nadine Adam
	- Sandy Armitage
	- Brigid Gillis
	- Lynne Goodwin *
	- Eileen McDonald
	- Llaesa North
	- Leah Seaman
	- Kathryn Thom *
Occupational Therapy - Director	- Rosanne Simpson
Staff	- D. G. Kamath
	- Susan Pedersen
	- Mary Ann Snell
	- Margaret Williamson
	- Dana Vacha
Speech, Language Pathology	
- Director	- Marie Bremner
Staff	- Carol Woodworth *
	- Pam Myring

Adapted Aquatics Coordinator

Assistant

Staff

- Bill Mahoney
- Marianne Ball
- Frannie Cruise *
- Sharon Williams
- Dale Freeman *
- Carolyn Itter
- Sandra Cook
- Ruthamber Groen *
- Allister Riley
- Christa Frizzi
- Jim Wells
- Nora Goodwin
- Heather Basham
- Dorothy Adamson
- Vera Boyko
- Gladys Holley
- Linda Holley
- Diana Masterson *
- Barbara Robinson
- Anne Salters
- Linda Whittingham

Maintenance

Housekeeper

Driver

Pre-School

Director

Room Supervisor

- Ken Philps *
- Steve Niessen
- Lawrence Rooney *
- Karen Graves
- Glen Franklyn

Canada Works Staff

GROUP HOMES PROGRAMME STAFF

Residential Coordinator

- Janet Robbins

Old Yale Road Residence

Team Leaders

- Claudia Quinn
- Margaret Woensdregt
- Angela Barth *
- Sylvia Beier
- Donna Bradley *
- Roxanne McIntosh
- Carolyn Itter

Core Staff

Old Yale Road Residence (cont'd)

Part-Time staff

- Julie Adams *
- Lorelei Abbot
- Lynette Baisch *
- Lorna Alexander *
- Diana Boele
- Harminder Dhillon *
- Lori Miles
- Julie Metson
- Sally Mierau
- Jacqueline Nielsen *
- Nancy Smith *
- Elvira Yebes
- Kathy Stonehouse
- Eva Szabo
- Tammi Vincent
- Tracy Thompson *
- Wilf Day

Variety's Children's Villa

Team Leaders

- Clare Metson
- Sue Chaplin

Core Staff

- Helen Hnachuk
- Darlene Rayburn
- Kevin Pederson
- Della Wylie

Part-Time Staff

- Lorna Alexander
- Denise Balaski
- Vera Boyko
- Lesley Cerney *
- Patricia Fricker *
- Yvonne Jarvis
- Marjorie Kelly
- Gorel Nilsson
- Sandra Russell
- Julie Roberts *
- Judith Travers *
- Virginia Leete
- Wilf Day

ADULT SERVICES GROUP HOMES STAFF

Guildford Glen

Attendant	- Bev Cotterall *
	- Rebecca Kirschman
Weekend Relief	- Bev Cotgrave *
	- Emi Garzitto *
	- Gorel Nilsson
	- Alice Norton
	- Teresa Weber
	- Carolyn Itter

88th Avenue

Attendant	- Angelika Blatt
	- Peter Dion *
Weekend Relief	- Lorna Alexander *
	- Michael Blaine *
	- Tammy Brucker *
	- Gorel Nilsson
	- Linda Byam

LOOKOUT PRE-SCHOOL STAFF

Director	- Karen Whitelock
Staff	- Theresa Cross
	- Fay Houghton
	- Sarah King
	- Cheryl Taylor

* Left or on Leave of Absence as of March 31, 1984

PRESIDENT'S REPORT

As I look back over my two year term as president, I can say it has been a busy but rewarding experience. We have been able to maintain our level of service, in a time when monies are not easy to come by. Our government grants have been maintained but not increased, therefore we have had to gather funds from other sources. I do appreciate and thank the many generous groups and individuals that make it possible for us to maintain our services.

At this time I would like to say a special thanks to all the members of the Board who come out on their own time to help oversee the running of the Centre and the many programs. Without them it would be difficult to get the job done. It seems to be very difficult to get volunteers in these times, yet we are able to get a group of eager and willing individuals to work. My thanks again to each one of you.

The Auxiliary is also a small group of faithful and hardworking supporters of the Centre. The Board and myself do have a heartfelt thank-you for each and everyone of you and do appreciate all that you do for the Centre. I know that you are having a difficult time with volunteers to maintain your activities; therefore, I do call on the members of the Association to dig a little deeper and come out and support the Auxiliary. In addition, we thank many others: the Marpole Richmond Sportsman Association, Whalley Legion, CKNW Orphans Fund, Surrey Square Wheelers and many others which are listed at the back of this report. Also, I wish to thank all the members of our staff who maintain a high standard of service to our clients.

In the years to come I hope we maintain service to all children who require help but also that we may expand with service to the young adult group.

Mrs. Karen Duddy,
President

EXECUTIVE DIRECTOR'S REPORT

In many ways 1984/85 was very similar to our prior year. Our funding from our provincial ministries, the Ministry of Health and the Ministry of Human Resources, remained constant and our referrals for service in 1984/85 totaled 153. This is similar to our 1983/84 level of 167, which was a 51% increase over the 1982/83 year. Saying that the past two years were similar to a person unfamiliar to our association and its services may imply that we have had two calm, uneventful years. We know well that such is not the case. Constant Ministry funding means absolutely no increases which immediately puts us in a deficit situation as our costs, which are all under controls, do indeed increase. A referral rate of over 150 children for the past two years must be viewed in relationship to the number of staff we can afford to employ. The most obvious manifestation of this demand is seen by our waiting lists. We currently have a 1½ to 3 month wait for therapy services. Waiting lists cannot be reduced if the referral rate continues and our staff levels are held constant.

The Board has worked hard over the past year to stabilize our financial situation with the goal to build a solid base for future years operation. We know all too well that in this political milieu we cannot depend on government funding.

Our activities over the past year can therefore be summed up by the phrase "trying to do better with less". Some of the salient points I would like to mention in order to describe our year include:

- The process of computerization of our accounting and statistics and payroll continued, not without its own share of problems, but moving us towards the goal of a more efficient administrative system.
- The United Way designated donor option resulted in 118 donors, giving us \$8,169. Last year 103 donors gave \$5,398. We hope to increase this over the next year as we are a highlighted agency in the 1985 United Way campaign film.
- The B.C. Telephone Employees fund pledged a donation of \$23,000 which purchased the equipment for computer-based Occupational Therapy and Speech Therapy programs and a set of hydraulic parallel bars for physiotherapy. A video was made by B.C. Telephone highlighting our progress and was shown to all B.C. Tel employees in the Lower Mainland.
- The Whalley Legion continued to support our Track and Field and Swim Teams with their annual donation of \$4,400.

- The Auxiliary was able to once again donate \$50,000 to the Centre which enabled us to maintain our therapy staff levels.
- In the summer of 1984 a Federal Government Canada Works grant enabled us to hire three individuals who constructed an accessible playground. Additional playground supply funds were received from the Marpole Richmond Sportsman Association, the Association of Canadian Travellers and the Spina Bifida Association of B.C.
- The therapy and administration staff implemented a Problem Oriented Record system for all charts at Variety's Treatment Centre. This was a labour-intensive project completed on time and that has resulted in a clear and concise system for our client files. This process of review also resulted in our closing 137 client files which is much higher than usual.
- Our Loan Cupboard program which began last summer has been extremely successful with families being able to borrow a wide range of pieces of equipment on a short term basis.
- The filling of our full-time psychologist position resulted in our being able to offer a more comprehensive service to our families.
- A new organizational system for our Children's Group Homes was initiated and implemented by our Residential Coordinator, Janet Robbins, resulting in a greater degree of quality assurance.

The ongoing problem for the Association, namely not enough staff to meet the demand for service, has been addressed in many ways by the Board of Directors over the past year. One step was to once again utilize the opportunity of federal grants to hire three additional staff, one for general maintenance, one as an equipment technician to supplement our Occupational Therapy Department and another individual as a Volunteer Coordinator/Fundraiser. This is the first time we have been able to provide some additional staff time to assist with the Auxiliary's and other Board fund raising projects. To this end the Board has recently undertaken a major long range fundraising venture. Hopefully, next year at this time I will be able to report to you that our plan was successful. Its importance also lies in it being evidence of a Board and staff who are looking beyond our regular funding sources to help relieve the ever present pressure on our services.

The traditional closing for an annual report is to say thank-you to the individuals who have worked for and with us over the past year. This has become a tradition because it is the people who make our Association vital, and one likes to close a year with an important statement. Therefore, I do not feel repetitive in

thanking our staff, many volunteers and Board of Directors. In particular I would like to extend my appreciation to Mrs. Karen Duddy who has completed her two-year term as President. She has done an admirable job, giving much of her time and always working towards maintaining our services for the children. She has been a pleasure to work with and has left her mark.

Respectfully submitted,

Sharon Kreutzer,
Executive Director

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MEDICAL DIRECTOR'S REPORT

In 1984/85 a total of 153 children were referred to Variety's Treatment Centre. A total of 178 medical assessments and reviews were conducted, 59 therapy coordination meetings and 25 clinics with parents and teachers. In addition, a systematic review of the caseload was begun and at March 31, 1985, more than three-quarters of the active caseload had been reviewed.

I would like to thank Dr. R. Beauchamp, our orthopaedic consultant, and Bob Ford, Ford Orthotics, for commitment to providing monthly consultations to our program staff and children. Dr. Beauchamp saw 173 children and Bob Ford provided consultation for 55 children.

Dr. Beauchamp conducted staff education seminars - presentations which related to orthopaedic paediatric management.

I know I am speaking for all of our staff and families when I say that we are looking forward to having Dr. Beauchamp and Bob Ford working with us again this year.

F.O. Simon, M.D.
Medical Director

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

CLIENT STATISTICS

	1984/85	1983/84	1982/83	1981/82
Number of new referrals received	153	167	110	137
Number of cases opened	138	140	75	
Number of cases re-opened	11	18	11	
Number of cases closed	137	45	91	
Centre Caseload Average/month (Including Aquatics program of 65 disabled swimmers)	480	444	388	382

DISABILITY	(Age Group)				TOTAL	%
	0-2	3-5	6-19	20+		
Cerebral Palsy	21	44	99	8	172	41
Spina Bifida	2	10	17	1	30	7
Developmental Delay	22	33	23	0	78	19
Speech/Language Problems	1	21	1	0	23	6
Perceptual Motor Problems	0	2	20	0	22	5
Neuromuscular Disorder	1	3	4	0	8	2
Others	16	21	41	4	82	20
Totals	63	134	205	13	415	100
Percent	15	32	49	3	100	

In addition to this year-end caseload of 415 clients, the Adapted Aquatics Program had a March 31st caseload of an additional 65 disabled children and young adults who participate in the Adapted Aquatics Program only and therefore are not included in the 415 total.

STATISTICAL SUMMARY BY PROGRAM

	PHYSIOTHERAPY	OCCUPATIONAL THERAPY	SPEECH/LANGUAGE THERAPY	PRE-SCHOOL V.T.C.	PRE-SCHOOL Lookout	SOCIAL SERVICES	ADAPTED AQUATICS	PSYCHOLOGIST (since Sept. '84)
Caseload average/month	346	239	151	37	18	45	187	26
Admissions	132	74	112	13	4	-	-	-
Discharges	44	60	51	7	7	-	-	-
Total No. of disabled children receiving service in year	440	309	246	50	26	245		75
Total No. of Non- disabled children receiving service (Integrated Programs)	n/a	n/a	n/a	32	63	n/a	65	n/a
TOTAL RECEIVING SERVICE	440	309	246	82	89	245	252	75
Staffing Average (Full-time Equivalent)	6.0	3.8	1.9	8.5	5	.7	1.9	.6

PROGRAMME HIGHLIGHTS 1984/85

FAMILY SERVICES

- The Social Services Department has expanded the services provided, added a new staff person and renamed the department to better reflect the services now available: Family Services.
- On May 1st, Glen Davies started in this department offering psychological services to families. These services have included: psychoeducational testing and program planning for children and young adults; individual and family counselling; and consultation to parents, other departments and other agencies regarding behaviour development and behaviour management. Glen began working 1 day per week and has gradually increased his hours to full-time.

Number of children tested - 37

Number of children/families who received counselling - 26

Number of consultative cases - 45

- The Mothers' Group continued during the past year. New members arrived with the group totalling 11 members. Both Glen and Olive led this group.
- Olive continued to interview new families when they came to the Centre (153 families in this period) and to provide follow-up services, liaison, resource finding and/or counselling to 245 families.
- Glen attended a symposium at Sunny Hill Hospital on Paediatric head injuries which was reported back to therapy staff.

Glen has also provided inservice instruction on behaviour management to our staff, given a presentation to the Delta Child Development Centre on Family Communication, and given a presentation at Woodlands Hospital on Community-based Psychological Services for Handicapped Persons.

- During the past year, with Olive and Glen both working part-time, the department had slightly less than 1 full-time equivalent position. With this amount of time 153 new families were seen, and ongoing assistance provided to 332 families. The department looks forward to next year with a 50% increase in hours so that needed services can be provided to more families and more quickly

OCCUPATIONAL THERAPY

- Current staff is 3.8 full-time therapists
- Average caseload per month was 120 children with 3,020 therapy sessions provided over the year.
- Susan Pedersen began providing Occupational Therapy consultation and treatment to children in Clearbrook one day per week. The Upper Fraser Valley Association provided the treatment area and some equipment. She works with Eileen McDonald, physio-therapist.
- Outreach services continue to Lookout pre-school one morning per week and to Glenayre preschool one morning a month.
- Occupational Therapy continues to participate in screening for S.A.E.C.E. 3 times per year. A screening is also being set up for Lookout Pre-school children.
- Continues to provide Occupational Therapy services and liaises with our Group Homes, looking at equipment for individual residents.
- The 'Loan Cupboard' programme is expanding. Any equipment no longer in use should be returned to Mary-Ann Snell in Occupational Therapy for inclusion in the equipment catalogue.
- The Occupational Therapy and Speech Departments benefitted from B.C. Telephone Employee's Fund which provided funding for us to set up a computer programme for the children. Much time and energy has been put into acquiring the computer, a special hardware and software. Many adaptations have been made, and are still being carried out to make the computer accessible by most children, regardless of their physical limitations.
- We are able to continue to provide some customized equipment for the children; e.g. tables, chairs, prone boards, etc. thanks to the services of Ken Spratt. Ken continues to volunteer two days a week to help us in this area.
- Occupational Therapy has become involved with providing a variety of technical aids for use in therapy sessions and at home by the children. Occupational Therapy and Speech Department work closely in this area. This is being made possible by Glen Franklyn who is employed as a technician under Project '85 sponsored by Canada Works, for a 9-month period. He is involved with adapting toys, designing switches, improving access to the computer, designing a seat for a power scooter, and many other things too numerous to mention.

PROGRAMME HIGHLIGHTS 1984/85

- continues to provide Occupational Therapy clinical placements for U.B.C. School of Rehabilitation Medicine students, and to lecture at U.B.C.
- Staff were fortunate to attend seminars on:
 - Movement Assessment for Infants
 - Development of the Premature Infant
 - Strategies for dealing with multi-handicapped individuals
 - Clinical Use of Standardized Developmental and Motor Tests
- Kam presented a paper on 'The Effect of a Trunk Support on Spasticity of Cerebral Palsy' at the 2nd International Rehabilitation Engineering Conference.

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SPEECH THERAPY

- Current staffing consists of 2 full-time therapists.
- Average caseload was 151/month with 1,822 therapy sessions provided over the year.
- The Speech Therapy Department cooperated with Occupational Therapy and Physiotherapy in purchasing a computer and related equipment. The computer is used in speech therapy for language development and training for use of communication aids.
- Speech Therapy staff supervised the clinical placement of two students from the U.B.C. School of Audiology and Speech Sciences.

Both Speech Therapy staff members attended and made presentations at the Non-Vocal Communication Conference in New Westminster.

- Communication with therapists at other facilities such as Sunny Hill, Woodlands and G.F.Strong were enhanced through participation in the Communication Resource Centre, Paediatric Head Injury Interest Group and Technical Aids Coordinating Team.

PROGRAMME HIGHLIGHTS 1984/85

PHYSIOTHERAPY

- Current staffing is 6.2 full-time therapists
- Caseload average per month was 346 children, with 5,484 therapy sessions provided over the year.
- Our outreach physiotherapy treatment program continues 3 days per week in Clearbrook. The Upper Fraser Valley Neurological Association continues to provide facilities for treatment space, equipment and a mileage-cost contribution.
- The inhibitive casting programme has gradually been making a shift to lighter weight, stronger material in the construction of the boots. Our Volunteer, Diana Townley, has faithfully finished many pairs of boots, thus freeing therapists for more treatment time.
- We continue to do physiotherapy consultations to the South Surrey/Delta and Surrey/Langley Infant Development Programme.
- We have implemented a procedure to provide the opportunity to monitor infants at risk for gross motor problems.
- We designed and have had a sample testing of parent questionnaires to be used for clarifying physiotherapy treatment goals.
- We had a physiotherapy consultant from the Ministry of Health give an in depth critique of the administrative aspect of the physiotherapy department.
- The erection of a new toy room in the physiotherapy department has been very useful.
- We sponsored a two-day workshop for therapists from B.C., Alberta and Washington. This course, "The Movement Assessment of Infants" was led by two experts from Washington State.
- The new hydraulic tilt table was purchased through a donation for standing children who are unable to be upright by themselves.
- Ken Spratt, our Centre Volunteer, constructs special therapy equipment aids in positioning the children and thus enhancing carryover of therapy into other settings.
- We continue our affiliation with U.B.C. to provide clinical placements for students in physiotherapy.

PROGRAMME HIGHLIGHTS 1984/85

- Students have attended the following courses:
 - Evaluating Standardized Tests in the Clinical Setting
 - Premature Infants
 - Movement Assessment of Infants
 - Quality Assurance

- Therapists have presented the following lectures:
 - The Use of Inhibitive Casts - to 4th year U.B.C. physiotherapy students.
 - Treatment of Children with C.P. - to 4th year U.B.C. physiotherapy students.
 - Cerebral Palsy in the Equestrian Setting - to volunteers and instructors in Pacific Riding for the Disabled.

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ADAPTED AQUATICS AND THERAPEUTIC RECREATION

- Current staffing:
 - 1 Fulltime pool
 - 1 Part-time pool and Weights
Aerobics
Track and Field
 - 1 Part-time pool and Boccia
 - 1 Part-time Swim Team

- New in the schedule is Aquaventures, a group who rents the pool and offers lessons for babies and children.

- Various members of our sports teams have represented us in Langley at the B.C. Games for the Disabled, in Oregon, New York and in Alberta within the last year.

- Fund-raisers for the sports teams included a swim-a-thon, a basketball game benefit with the B.C.Lions, a car wash, and the Whalley Legion.

- The Wednesday evening family swim is being enjoyed by many families.

VARIETY'S TREATMENT CENTRE PRESCHOOL

- Current staffing is 8 full-time teachers
- Average caseload per month is 38 disabled children and 27 able-bodied children.
- Staff education included - V.T.C Preschool and Lookout Preschool sponsoring a workshop for special-needs teachers with Pat Ollwein from the University of Washington Model Preschool as key speaker.

Teachers attended workshops on working with hearing and visually impaired children, a sexual abuse seminar and the Cerebral Palsy Association Workshop for Preschool Teachers.

- 2 V.T.C. teachers received their van licences and regular small field trips with the van have become part of the program. The children have been to the petting zoo, the pet store, Bear Creek Park, MacDonald's and a bakery.

Large field trips have included the Malibu Boat Cruise and a trip to Playland.

- Highlights of the year included an impressive Christmas puppet show presented by the Bible School to preschool parents, children and staff. A Father and Child Night at preschool.
- The playground plans were drawn up and construction of blacktop ramp and walkways, a climbing structure, slide and swing set were completed. V.T.C Preschool fathers helped out at a work party.
- The pre-school staff sponsored a Shrimp Sale to raise funds for field trips and equipment for the preschool. It was a resounding success and the plan is to organize two sales per year.

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LOOKOUT PRESCHOOL

- Current staffing is 5 full-time teachers
- Average caseload/month is 17 disabled children and 52 able children
- An annual Open House was held in the Fall of 1984 to provide parents, children and staff with information and an opportunity to meet each other.
- A donation from V.T.C. Auxiliary of \$2,000 and from C.P.Air of

PROGRAMME HIGHLIGHTS 1984/85

\$2,000 was received to purchase an outdoor Big Toy Climbing Apparatus for the children at Lookout. The playground is a well-used area and appreciated by both children and staff.

- Field trips through the year included Pumpkin Farm, Culinary Arts, Surrey Public Market, Bun Masters and the Vancouver Aquarium.
- Lookout Preschool continues to be a successful field placement for Child Care and Early Childhood Education students from Douglas College.

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CHILDREN'S GROUP HOMES

The residents at both homes are involved in community programmes such as guides, boy scouts, bowling leagues and track and field sessions. One child from Variety's Villa travelled to Alberta last summer to attend the Alberta Games for the Disabled.

The supervision structure in both homes was changed to provide more effective on-line supervision for the staff. Two Team Leader positions were created in each home and the system is proving to be very successful.

Staff inservices and workshops have included:

CPR Heartsaver Baby

First Aid in the Home

Staff presentation at the 'Non-Verbal Communication Workshop' at Douglas College

Staff attendance at "Naramata '84" in the Okanagan

Staff attendance at "The Impact Supervision Model in Residential Settings" Workshop

The Respite Care beds have been used on a very regular basis by several local families and care was provided for a total of 14 children during 380 days.

Both children's homes were used as practicum sites for students from the Child Care Worker and the Human Service Worker programmes at Douglas College.

PROGRAMME HIGHLIGHTS 1984/85

ADULT SERVICES

Life goes on for the eight young men and women living in our two adult group homes. They all participate to a greater or lesser degree in various community programmes, such as Douglas College, Second Step Workshop, bowling, swimming - both recreational and competitive, and Adult Basic Education classes in North Delta. These residents travelled to Alberta last summer to take part in the Alberta Summer Games and a good time was had by all. The young athletes returned with numerous trophies.

The Boccia Team continues to meet regularly on Mondays at the Whalley Legion.

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PUBLIC EDUCATION AND VOLUNTEERS

- The Second Annual Volunteer Luncheon was held in April 1984.
- A total of 40 people volunteered their services in many areas, including the pool, pre-school, inhibitive casting and child care. Our Auxiliary volunteers contributed many hours of work and are listed in our Volunteer Appreciation List at the end of this report.
- A tour of the Centre was given to 304. Many of these were nursing students from Vancouver General Hospital and B.C.I.T. Nursing Program.

AUXILIARY REPORT

Yet again the Auxiliary has had another successful year. In February we held our first Book Sale. We were most pleased with the results. Our Spring and Fall Charity Days were very profitable and we were pleased with winning a first and a second place in competitions for our displays. In June, we hosted our Strawberry Festival again. November was the highlight of our year. Over the years, our annual event, the Bazaar, has evolved into a major fund-raising event which included a major raffle and a giant silent auction. We are very grateful to our sponsors and to our coordinator, Marg Skinner. This year's profits exceeded any other year.

This year our three Thrift Shops have astounded us with their success. All our shops, Whalley, Newton and Cloverdale, have been profitable and we appreciate our volunteers very much. All the shops are always in need of donations which may be dropped off Monday to Saturday from 10 to 4 p.m. It is only through the generosity of the public and the diligence of our workers that our shops are able to be so successful.

Like all organizations, we too are trying to overcome a large hurdle. Two key people in our group are leaving us; Marg Skinner, this year's co-president and Will Fayers, this year's vice-president and past president many times. We will miss these two, but do wish them much happiness with their families in their new homes. Our crisis is heightened by the lack of people interested in making a commitment to the Auxiliary. At this time we are actually seeking people who are willing to take on this challenge. Our situation at this time, however, is such that we have asked the Board of the Lower Fraser Valley Cerebral Palsy Association to reduce the projected annual donation figure by a sizeable amount in order for us to re-group and re-examine our position. Although it is very true that our members are most devoted and diligent we are only capable of donating a certain amount of time and energy to any one cause. Because we are so few, we do need a rest from time to time, and we do hope to be able to use this time to convince others that ours is a cause to believe in.

The cheque that will be presented to the Lower Fraser Valley Cerebral Palsy Association is the result of the efforts of all the members of the Auxiliary. It is certainly a pleasure to work with these people, and still after all this time I am awed by their devotion to this Association and the children it serves. We are all very pleased to make this donation but even more pleased to know that our donation does make a difference to the special needs children of our communities.

Wendy Thompson,
Co-President

/mp

AUXILIARY FINANCIAL STATEMENT - 1984

INCOME

Whalley Shop	17,350.00	
Newton Shop	7,800.00	
Cloverdale Shop	6,300.00	
Club Days	4,810.02	
Membership	70.00	
Display Case	899.35	
Therapy Balls	319.50	
Bazaar	6,909.75	
Shrimp Sale (Centre)	2,876.00	
Strawberry Tea	876.60	
Miscellaneous	3,426.60	
Interest	1,770.83	
	<hr/>	
	\$ 53,408.65	\$ 53,408.65

EXPENSES

Treatment Centre	50,000.00	
Club Days	33.50	
Bazaar	821.62	
Shrimp Sale (Centre)	2,150.00	
Miscellaneous	2,992.33	
	<hr/>	
	\$ 55,997.45	\$ 55,997.45
		<hr/>
		2,588.80
Retained		\$ 33,490.54
Assets of December 31, 1984		\$ 30,901.74

Sincere thanks to our many friends for their donations
throughout the past year

Mrs. Doris K. Skelton
Wilma Sutton
Mr. and Mrs. Steve Piskorik
Mr. P. Hooper
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WE ARE MOST GRATEFUL FOR THE CONTINUING SUPPORT OF THE
FOLLOWING GROUPS

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- Ministry of Human Resources
- Ministry of Health
- United Way of the Lower Mainland

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LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

CONSOLIDATED FINANCIAL STATEMENTS

MARCH 31, 1985

- Auditors' Report
- STATEMENT I - TREATMENT CENTRE DIVISION
Operating Statement
- STATEMENT II - CHILDREN'S GROUP HOMES DIVISION
Operating Statement
- STATEMENT III - ADULT SERVICES GROUP HOMES DIVISION
Operating Statement
- STATEMENT IV - LOOKOUT PRESCHOOL DIVISION
Operating Statement
- STATEMENT V - Statement of Operating Surplus
- STATEMENT VI - Statement of Capital Surplus
- STATEMENT VII - Consolidated Balance Sheet
- Notes to Consolidated Financial
Statements

POWELL, STREET

CHARTERED ACCOUNTANTS

7375 KINGSWAY,
BURNABY, B.C. V3N 3B5
PHONE: 524-1134

FRANK E. POWELL, C.A.
B.R. "DOC" STREET, C.A.


AUDITORS' REPORT

To the Members of
Lower Fraser Valley Cerebral
Palsy Association

We have examined the consolidated balance sheet of the Lower Fraser Valley Cerebral Palsy Association as at March 31, 1985 and the operating statements for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

Our examination with respect to donations, because of their nature, was limited to comparisons of recorded receipts with the bank deposits along with cross reference to the directors' minutes.

In our opinion, these consolidated financial statements present fairly the financial position of the association as at March 31, 1985 and the results of its operations for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.



CHARTERED ACCOUNTANTS

Burnaby, B.C.
June 7, 1985

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
TREATMENT CENTRE DIVISION
OPERATING STATEMENT
FOR THE YEAR ENDED MARCH 31, 1985
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
REVENUE		
Government grant	\$383,972	\$383,972
United Way grant	92,786	83,978
Day care grant	204,288	204,288
Treatment fees	73,170	74,702
Auxiliary - donation	50,250	32,150
Donations - other	29,870	5,747
Miscellaneous	.243	1,385
Consulting	19,212	20,008
Pool revenue	11,293	5,405
Investment income	41,372	31,984
	<u>906,456</u>	<u>843,619</u>
EXPENSES		
Building Facilities:		
Light and power	28,866	22,464
Repairs and maintenance	25,932	30,584
Insurance	2,982	3,149
Property taxes	4,988	4,591
Salaries and benefits	36,689	35,970
	<u>99,457</u>	<u>96,758</u>
Administration:		
Telephone	8,127	7,551
Office supplies and general	18,310	20,130
Accounting and legal	6,900	9,400
Advertising - staff and recruitment	1,176	1,856
Salaries and employee benefits	130,943	116,073
	<u>165,456</u>	<u>155,010</u>
Recovered	58,598	43,050
	<u>106,858</u>	<u>111,960</u>
Program:		
Salaries and employee benefits	680,957	591,878
Supplies	7,247	6,363
Transportation	17,116	14,653
Other expenses	3,095	6,048
Bad debts	5,085	3,600
	<u>713,500</u>	<u>622,542</u>
	<u>919,815</u>	<u>831,260</u>
NET INCOME (LOSS)	<u><u>\$(13,359)</u></u>	<u><u>\$ 12,359</u></u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
CHILDREN'S GROUP HOMES DIVISION
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 1985
[with comparative figures for 1984]

	140th <u>Street</u>	106th <u>Avenue</u>	1985 <u>Total</u>	1984 <u>Total</u>
REVENUE				
Subsidies:				
Province of B.C.				
Fixed	\$184,628	\$184,628	\$369,256	\$369,256
Maintenance	13,689	12,861	26,550	25,452
	<u>198,317</u>	<u>197,489</u>	<u>395,806</u>	<u>394,708</u>
C.M.H.C.	12,740	4,176	16,916	17,649
	<u>211,057</u>	<u>201,665</u>	<u>412,722</u>	<u>412,357</u>
EXPENDITURES				
Fixed Costs:				
Salaries and benefits	158,636	151,895	310,531	306,570
Audit and accounting	1,045	1,045	2,090	3,354
Depreciation	931	253	1,184	1,056
Staff development	1,136	1,236	2,372	2,730
Entertainment	1,714	998	2,712	2,835
Insurance	166	167	333	525
Interest	8,754	5,887	14,641	16,380
Light and heat	2,281	1,922	4,203	3,637
Maintenance	579	1,619	2,198	1,688
Medical	888	867	1,755	2,238
Office and miscellaneous	550	750	1,300	2,327
Overhead allowance	17,700	17,700	35,400	26,000
Property tax	2,210	1,358	3,568	3,599
Replacement reserve	1,200	1,200	2,400	2,400
Telephone	197	299	496	444
Transportation	4,545	4,594	9,139	7,508
Minor equipment	243	612	855	2,870
Consulting	1,500	1,500	3,000	3,000
	<u>204,275</u>	<u>193,902</u>	<u>398,177</u>	<u>389,161</u>
Maintenance:				
Clothing	1,416	1,367	2,783	3,357
Food	4,465	6,150	10,615	14,807
Supplies	1,615	1,921	3,536	2,452
	<u>7,496</u>	<u>9,438</u>	<u>16,934</u>	<u>20,616</u>
	<u>211,771</u>	<u>203,340</u>	<u>415,111</u>	<u>409,777</u>
EXCESS OF REVENUE OVER (UNDER)				
EXPENDITURES	\$ (714)	\$ (1,675)	\$ (2,389)	\$ 2,580

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 ADULT SERVICES GROUP HOMES DIVISION
 STATEMENT OF REVENUE AND EXPENDITURES
 FOR THE YEAR ENDED MARCH 31, 1985
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
REVENUE		
Long-term care	\$ 78,403	\$76,919
B.C. Housing Management Commission	12,204	12,048
Tenants	<u>5,412</u>	<u>5,262</u>
	<u>96,019</u>	<u>94,229</u>
 EXPENDITURES		
Shelter:		
Interest	7,281	7,329
Depreciation	1,006	961
Property taxes	1,544	1,586
Repairs	1,194	4,531
Replacements	2,274	1,968
Insurance	178	280
Overhead allowance	2,400	2,400
Rent	<u>-</u>	<u>688</u>
	<u>15,877</u>	<u>19,743</u>
Care:		
Salaries	69,170	52,758
Benefits	4,194	3,136
Administration	10,012	10,757
Vehicle	<u>859</u>	<u>-</u>
	<u>84,235</u>	<u>66,651</u>
	<u>100,112</u>	<u>86,394</u>
 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	 <u>\$ (4,093)</u>	 <u>\$ 7,835</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 LOOKOUT PRESCHOOL DIVISION
 OPERATING STATEMENT
 FOR THE YEAR ENDED MARCH 31, 1985
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
REVENUE		
Government grants	\$ 94,296	\$ 86,204
Fees	26,761	27,728
Donations	<u>4,650</u>	<u>2,420</u>
	<u>125,707</u>	<u>116,352</u>
 EXPENSES		
Wages and employee benefits	86,432	83,948
Speech therapy consultant	7,225	6,525
Supplies	3,245	1,804
Staff education	513	256
Property taxes	426	445
Insurance	89	398
Telephone	739	587
Utilities	1,142	878
Accounting and audit	1,520	2,987
Bank charges	124	160
Repairs and maintenance	3,334	1,089
Minor equipment	6,426	2,483
Office and miscellaneous	2,030	2,520
Overhead allowance	<u>13,098</u>	<u>7,050</u>
	<u>126,343</u>	<u>111,130</u>
 NET INCOME (LOSS) FROM OPERATIONS	 <u>\$ (636)</u>	 <u>\$ 5,222</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
STATEMENT OF OPERATING SURPLUS (DEFICIT)
FOR THE YEAR ENDED MARCH 31, 1985.
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
TREATMENT CENTRE DIVISION		
Balance, beginning of year	\$(28,756)	\$(41,115)
Net income (loss) [Statement I]	(13,359)	12,359
Balance, end of year	<u>(42,115)</u>	<u>(28,756)</u>
CHILDREN'S GROUP HOMES DIVISION		
Balance, beginning of year	50,911	48,331
Net income (loss) [Statement II]	(2,389)	2,580
Balance, end of year	<u>48,522</u>	<u>50,911</u>
ADULT SERVICES GROUP HOMES DIVISION		
Balance, beginning of year	15,213	7,378
Net income (loss) [Statement III]	(4,093)	7,835
Balance, end of year	<u>11,120</u>	<u>15,213</u>
LOOKOUT PRESCHOOL DIVISION		
Balance, beginning of year	18,133	12,911
Net income (loss) [Statement IV]	(636)	5,222
Balance, end of year	<u>17,497</u>	<u>18,133</u>
	<u>\$35,024</u>	<u>\$55,501</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
STATEMENT OF CAPITAL SURPLUS
FOR THE YEAR ENDED MARCH 31, 1985
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
TREATMENT CENTRE DIVISION		
Balance, beginning of year	\$1,722,846	\$1,683,658
Donations	23,625	60,974
Interest income	4,669	4,549
Rental income	3,600	3,600
	<u>1,754,740</u>	<u>1,752,781</u>
Less: depreciation	(33,797)	(29,935)
Balance, end of year	<u>1,720,943</u>	<u>1,722,846</u>
 CHILDREN'S GROUP HOME DIVISION		
Balance, beginning of year	146,731	148,088
Interest income	2,316	1,945
	<u>149,047</u>	<u>150,033</u>
Less depreciation	2,500	3,302
Balance, end of year	<u>146,547</u>	<u>146,731</u>
 LOOKOUT PRESCHOOL DIVISION		
Balance, beginning of year	57,859	60,656
Interest income	429	-
	<u>58,288</u>	<u>60,656</u>
Less depreciation	2,573	2,797
Balance, end of year	<u>55,715</u>	<u>57,859</u>
	 <u>\$1,923,205</u>	 <u>\$1,927,436</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 CONSOLIDATED BALANCE SHEET
 AS AT MARCH 31, 1985
[with comparative figures for 1984]

	<u>1985</u>	<u>1984</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash in bank	\$ 126,559	\$ 113,352
Accounts receivable	44,619	37,210
Prepaid expense	3,931	5,757
	<u>175,109</u>	<u>156,319</u>
INVESTMENTS [note 2]	358,504	395,221
FIXED ASSETS [note 3]	<u>1,821,650</u>	<u>1,822,771</u>
	<u>\$2,355,263</u>	<u>\$2,374,311</u>
<u>LIABILITIES</u>		
CURRENT LIABILITIES		
Accounts payable	\$ 10,124	\$ 37,914
Wages and employee deductions payable	37,791	22,298
Accrued holiday pay and sick pay	90,309	71,996
Deferred revenue	22,603	25,594
	<u>160,827</u>	<u>157,802</u>
MORTGAGE PAYABLE [note 4]	<u>226,642</u>	<u>228,825</u>
	<u>387,469</u>	<u>386,627</u>
<u>RESERVES AND EQUITY</u>		
RESERVES [note 5]	9,565	4,747
OPERATING SURPLUS [Statement V]	35,024	55,501
CAPITAL SURPLUS [Statement VI]	<u>1,923,205</u>	<u>1,927,436</u>
	<u>1,967,794</u>	<u>1,987,684</u>
APPROVED ON BEHALF OF THE BOARD:	<u>\$2,355,263</u>	<u>\$2,374,311</u>

The accompanying notes form an integral part of these financial statements.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 1985

1. ACCOUNTING POLICY

The accounts of the association are kept on the accrual basis with respect to treatment fees, grants and related expenses. Donations and other receipts are recorded on a cash basis.

Donations are designated to the operating fund or the capital fund at the option of the board, unless already designated to either fund by the donor.

The association operates four specific divisions:

1. Treatment Centre
2. Children's Group Homes
3. Adult Services Group Homes
4. Lookout Preschool

All accounts are kept separate, but for the purpose of these financial statements assets and liabilities have been combined.

Depreciation has been reflected in the capital accounts except for the group homes divisions which, pursuant to mortgage arrangements, require that the principal reduction each year be shown as a depreciation charge on the operating statements.

The association has set up an endowment fund from the capital surplus funds. The purpose of this endowment fund is to provide investment income for the operations of the treatment centre.

2. INVESTMENTS

	<u>1985</u>	<u>1984</u>
Term deposits and interest bearing accounts:		
Treatment Centre	\$358,504	\$366,550
Children's Group Homes	<u> -</u>	<u>28,671</u>
	<u>\$358,504</u>	<u>\$395,221</u>

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 1985

3. FIXED ASSETS, at cost

	<u>1985</u>	<u>1984</u>
TREATMENT CENTRE		
Land and buildings	\$1,259,165	\$1,251,068
Clinic and school equipment	90,677	75,557
Automotive	61,800	61,800
Office equipment	52,220	35,497
	<u>1,463,862</u>	<u>1,423,922</u>
Less accumulated depreciation	173,007	139,210
	<u>1,290,855</u>	<u>1,284,712</u>
 CHILDREN'S GROUP HOMES		
Land, buildings and furnishings		
106th Avenue, Surrey	109,331	109,331
140th Street, Surrey	167,859	167,859
	<u>277,190</u>	<u>277,190</u>
Less accumulated depreciation	18,513	14,829
	<u>258,677</u>	<u>262,361</u>
 ADULT SERVICES GROUP HOMES		
Land, buildings and furnishings		
13799 - 88th Avenue, Surrey	96,974	96,975
Less accumulated depreciation	3,776	2,770
	<u>93,198</u>	<u>94,205</u>
 LOOKOUT PRESCHOOL		
Building	76,941	76,941
Equipment	3,986	3,986
	<u>80,927</u>	<u>80,927</u>
Less accumulated depreciation	8,859	6,286
	<u>72,068</u>	<u>74,641</u>
 OTHER CAPITAL FUND ASSETS, at cost		
Land adjoining centre	40,573	40,573
Land at 9141 - 140th Street, Surrey	15,456	15,456
Thrift store	50,823	50,823
	<u>106,852</u>	<u>106,852</u>
	 <u>\$1,821,650</u>	 <u>\$1,822,771</u>

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
MARCH 31, 1985

	<u>1985</u>	<u>1984</u>
4. MORTGAGES PAYABLE		
CHILDREN'S GROUP HOMES		
106th Avenue property		
Canada Mortgage and Housing Corporation	\$ 53,659	\$ 53,913
140th Street property		
Bank of Nova Scotia	80,170	81,190
	<u>133,829</u>	<u>135,103</u>
ADULT SERVICES GROUP HOMES		
13799 - 88th Avenue property		
Canada Mortgage and Housing Corporation	<u>92,813</u>	<u>93,722</u>
	<u>\$226,642</u>	<u>\$228,825</u>
5. RESERVES		
REPLACEMENTS		
Children's Group Homes	\$ 4,800	\$ 2,400
Adult Services Group Homes	<u>4,765</u>	<u>2,347</u>
	<u>\$ 9,565</u>	<u>\$ 4,747</u>