

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

40th Annual Report 1992-93



Lower Fraser Valley Cerebral Palsy Association

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Lower Fraser Valley Cerebral Palsy Association

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President's Report

This past year has seen our Association continue along the road of being a leader in the field in providing services to children and adults with physical handicaps and their families. The "Family Centered" planning approach is now firmly established and is being viewed by other service providers as an effective approach to service delivery.

The Association is committed to providing services to children of all ages, adults and families within our mandate and boundaries. We are very pleased that this past year there has been a new government initiative for funding of therapy for school-aged children aged seven and older. This joint initiative of the Ministry of Education and the Ministry of Health has permitted us to continue the existing level of services in some areas and to include new children requiring our services in other areas. To a greater extent than before, services are being provided within the schools where the children attend, furthering the goal of integration within the community. In a time of budgetary restraint, this new initiative was sorely needed and takes us one step provision the of further towards comprehensive services.

efforts increasing our at We are diversification of our funding services. Fund raising has become increasingly important as we have faced a deficit for the first time in several years, largely reflecting wage increases made necessary by the competitive workplace and the necessity of well-trained attracting and keeping professionals.

The Lower Fraser Valley Cerebral Palsy Foundation which was initiated in April 1992 has been renamed the Child Development Foundation of British Columbia, to reflect its wider mandate and the increasing role of the organization provincially. Other fund raising initiatives this past year have included the opening of the Langley Common Cents Thrift Centre and the adoption of the Cloverdale Thrift Shop from the Auxiliary. Our thanks to all who have generously contributed to the development of our Association. We continue to appreciate the funding received from the United Way, the various Provincial Ministries including Health and Social Services. Our thanks go to our Auxiliary and to all our donors and volunteers who contribute so much to our Association.

We continue to be fortunate in having very capable leadership at the staff level including all of our management staff with highly trained professionals providing services to our population base.

Special thanks to all Board members who have given so generously of their time this past year. We will miss the significant contribution of each of those members departing this year being Karen Duddy, Zosia Ettenberg, Norm Sherritt and Janette Thomas. We are happy to have so many Directors returning and welcome those Directors who joined us this year.

As we face the future, I remain optimistic that the Association will continue to thrive and develop as a leader in the field. This reflects the dedication of all involved directly and indirectly in the provision of our services.

Respectfully submitted,

David H. Goodwin President

Executive Director's Report

The past year has been a year of great changes and challenge - a year of growing.

While we continued to implement and finetune our approaches to the Family-Centered Care model the Ministry of Health started to promote the "New Dimensions in Health Care" and the concept of "Closer to Home". It is gratifying to know that we have already come a long way in achieving those sorts of initiatives - thanks to the dedication, commitment and cooperation of all our staff. We are proud of what we have achieved in this area and look forward to the organizational structure change anticipated within the Ministry of Health. We are however, challenged by the mechanisms for achieving such huge change by one of our major funding Ministries. There is concern about the possibility of increasing service fragmentation in funding which could adversely affect our holistic approach to service provision.

Major increases to our services throughout the year included:

- badly needed additional Speech-Language Pathology positions;
- psychology enhancement for Surreybased clients through the introduction of the multi-handicapped program;
- significant increases in our Surrey school-based program in physiotherapy and occupational therapy;
- new contracts with Langley and Delta School Boards with partial funding from Ministry of Health, for physiotherapy and occupational therapy services;
- physiotherapy contract for providing services to the Infant Development Program.

During the year the first Collective Agreement for staff in our Residential Facilities was negotiated with British Columbia Government Employees Union. Lookout Preschool was certified by the Health Sciences Association of B.C., following arbitrations on preschool salaries at Variety Child Development Centre.

Our Management Team continued to meet throughout the year. Two of our Department Heads left us during the year: Janet Robbins after 12 years of managing the Residential Services Program; and Joanne Marshall, Director of Lookout Preschool who went on to head up the new L.E.A.P. Program in Delta. We wish them well in their new endeavours and welcome back Barb Yost who was our former Director of Recreation Services to head up the Residential Programs; and Tracy MacGillivray as Director of Lookout Preschool.

During the year we were also able to obtain a grant from the Federal Government to provide work experience for four people in Physiotherapy, Occupational Therapy, Communication Therapy and Technical Services.

The year has been one where we experienced a significant deficit in our operations. I applaud the Board for its foresight and vision in not taking precipitous action by reducing services to get us to a balanced budget immediately but by taking a longer term approach to fiscal management.

The staff have been responsive to the need to gain control of our costs and continue to be innovative in ensuring that we provide quality services in a very personal way. It is a team effort in which we all have a part to play - whether as a donor, funder, Board member, parent or member of staff. The unity of purpose is what keeps this Association a vibrant dynamic organization.

Respectfully submitted,

Ian C. Moody Executive Director

Medical Director's Report

Referrals to Variety Child Development Centre continue at a steady pace with 108 received since the last report. Of these, about two-thirds came into our familycentered or direct-therapy programmes. During the past year, I have continued the practice of seeing almost all children referred instead of doing pre-intake Youngsters whose problems screening. would not be addressed by our VCDC program for children with neuromotor disabilities can then be referred to other services, such as school-based therapy, Parent Outreach Programme, recreation therapy or suggestions for management given to the referring physicians. Again, the Family Services and Psychology Departments have been invaluable in sorting out the complex net of services for children.

Follow-up appointments for children with complex or undiagnosed conditions, or for discussion of diagnosis and prognosis with parents, have continued as needed. Medical assessments of children with eating difficulties are also undertaken. The relationship with the Sunny Hill Feeding Assessment Unit continues smoothly.

Setting up of confidentiality procedures, intake criteria for Lower Fraser Valley Cerebral Palsy Association programmes, and procedures for discharge from VCDC programmes have required medical input. Working with colleagues in these areas has been a pleasure.

The regular orthopaedic clinics held monthly at VCDC by Dr. Richard Beauchamp continue. These are an optimum way to have his skilled input into the care of our children, and to facilitate communication among parents, physicians and therapists. We are grateful for Dr. Beauchamp's attendance here and hope it will continue for the foreseeable future.

VCDC remains a place of commitment to excellence, offering skilled and caring service to children with disabilities and their families.

Respectfully submitted,

M.L. Weir, M.D. F.R.C.P.C., Medical Director

Communication Therapy Department

In spite of some uncertainty about funding and staff levels, the Communication Therapy Department enjoyed a productive and interesting year. As always, our proudest moments come when we celebrate the successes of our young clients - talking to a new friend in school, learning to use sign language, telling news or a joke.

With the assistance of Wendi Mackintosh of the Parents Committee, our Parent Education services were expanded. Three parent group workshops were held and our therapy aide was kept busy preparing books and games in sign language and home programme material.

A rewarding "Partnership" was formed between the Communication Therapy staff and Preschool staff at Variety Child Development Centre and Lookout Preschools, through workshops in speech and language development and ongoing consultation.

Members of our department took a leading role in establishing a regional Feeding Interest Group, as well as developing a pilot project to expand the services of our Eating Skills Team into one of the Surrey schools.

Thanks to the letter-writing efforts of parents from the Centre, we were able to end the school year with a promise of funding for additional speech-language pathology positions from the Ministry of Health.

Respectfully submitted,

Marie Bremner, M.Sc. S-LP(C), Speech-Language Pathologist, Director of Speech Therapy

Occupational Therapy

In September 1993 the mandate for school therapists changed from one of consultation only in schools, to consultation and therapy at home and in school. This resulted in an increase in staff from one to three full-time equivalents. In March, we became responsible for providing a similar service to the northwest section of Langley with an addition of .4 full-time equivalent therapist.

The adapted toy library containing over 100 toys and switches was opened in March 1993. Many thanks to Barb Bicknell (our Occupational Therapy aide during the year) who was responsible for setting up our loan system and the many generous donors who subscribed to our call for support on this project.

Occupational therapists in the Centre continue to provide a wide variety of services including our specialty areas of Equipment Team, Feeding Team, computer access and splinting. We provide outreach to Lookout Preschool, Rainbow Ridge Special Care Home and our group homes.

Therapy can take place in many forms according to the client's and family's needs, e.g., consultation, block, bi-weekly or weekly sessions, etc. in the Centre, at home, preschool or school, in a group or individually.

We continue to provide clinical fieldwork placements to Occupational Therapy students from U.B.C.

Respectfully submitted,

Rosanne Franklyn, B.S.R., Director of Occupational Therapy

Physiotherapy

There has been a strong emphasis on education with all therapists attending seminars, ranging from two days to eight weeks in length. The sponsorship of educational opportunities was also undertaken. In keeping with the change to Family-Centered Care the Physiotherapy Department assisted with another Vickie Meade - Parent Connection Workshop. Greater Vancouver Physiotherapists were also hosted by Variety Child Development Centre for a Paediatric Interest Group evening on the topic of motor control and motor learning. Our affiliation with the University of British Columbia School of Rehabilitation Sciences resulted in the placement of 2 fourth-year students in the department for four weeks of clinical fieldwork. We also played host to a graduate student from Quebec as well as one from Scotland. Therapy staff continue to assist the School of Rehabilitation Sciences through their attendance at program review meetings, as guest lecturers and through a position on the interview team for new admissions.

The department is fortunate to be fully staffed (8.15 staff) with creative and caring therapists. We welcomed Dianne Aikman to the Surrey School District position (substituting for Llaesa North who is on leave of absence). Kelley Hiltz came to us through a Canada Manpower Training Grant and has been an energetic addition to the department. We also welcomed back Joan Ducklow, filling a maternity leave for Audrey Farrant.

Clinical programs continued to be very busy. School therapy in Surrey increased to 4 days/week from 2 days/week and Delta engaged us for 1 day/month. Service to Rainbow Ridge Special Care Home continued weekly. Sandy Armitage stepped in very competently as head of the Casting Team. Sandra Kudar and Linda Wieler continued their innovative and capable work in that program. The introduction of Serial Casting has also been an exciting challenge this year.

The Equipment Loan Program continues to grow in the variety and scope of available equipment. We thank all the families who continue to donate their unused equipment and the dealers and other sponsors without whom the program would not exist.

Physiotherapy goals for the coming year are to continue to:

- improve our Family-Centered Care in working with families;
- investigate new and innovative approaches to the delivery of services;
- improve and share physiotherapy knowledge to best serve our clients;
- participate in and contribute to the growth of the physiotherapy profession.

Respectfully submitted,

Judit Spence, B.S.R., Paediatric Physiotherapist Director of Physiotherapy

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Psychology

The year 1992-93 was a period of growth and change for the Psychology Department. In November 1992 we received funding from Mental Health Services and became responsible for a Parent Outreach Program behaviour providing home-based management to parents of children with special needs including many who were not clients of Variety Child Development Centre. We were fortunate to recruit Dr. Brian Atkinson to help provide this service. Also in November the Mental Health Centres in Delta and Langley chose to provide their own psychology services rather than contract with VCDC. This has meant that families in those communities now seek psychology services through their local Mental Health Centres. Surrey and White Rock Mental Health Centres have chosen to contract with us so that the range of services in these communities remained the same and the amount of service has increased.

This year has seen a substantial increase in the number of workshops and presentations that the Department has provided. Our reputation in the community for providing quality services for children with disabilities has been well established. We look forward over the next year to consolidating our new programs and participating more fully in the Centre's Family-Centered Care.

Respectfully submitted,

Glen Davies, Ph.D., R. Psych., Director of Psychology

Family Services

The 1992-93 year has been one of consolidation and diversification of services in the Family Services Department.

The Family Service Planning process is solidly in place and working well with families new to the Centre. Family Service Plan annual reviews began in the fall of 1992, and we are now working toward closer collaboration with the school systems within a family-centered context.

This year, new group programs included a support group for mothers whose first language is Punjabi; a five-week sibling group in conjunction with the University of Victoria; and a grandparents support group. The couples group also continues, along with three weekly day-time support groups. In July and August, the Summer Respite Program and the Work-Oriented Workshop for teens with disabilities ran very successfully.

Underlying all Family Services programs is our continued commitment to the principles of Family-Centered Care.

Respectfully submitted,

Sharon McInnes, M.Ed., Director of Family Services

VCDC Preschool

The VCDC Preschool staff attended a number of seminars and workshops throughout the year including Partnerships in Speech and Language, the Early Childhood Education of B.C. Conference, Inclusion Conference and Behaviour Management.

Special event activities involving the children and their families included:

- Pumpkin Carving
- Fashion Show _
- Man in Your Life Night _
- Summer Fun Night
- C.K.N.W. Picnic
- Royal Vancouver Yacht Club Boat Cruise
- Family Year End Picnic

Special guest at our Christmas Party was Charlotte Diamond. In February we had a group of Early Childhood Education students from Japan visit the Centre and the Preschool.

The Preschool Annual Walk-a-thon was successful in raising monies towards new toys and special entertainment events.

Students from Douglas College, Kwantlen College, Fraser Valley University and University of Victoria completed basic Early Childhood Education, post-basic Early Childhood Education - Special Needs, and Child Care practicums in the preschool.

Respectfully submitted,

Karen Whitelock, Preschool Director

Lookout Preschool

Lookout Preschool went through some staff changes during the year. In September, Janet Boyle was hired as a Preschool Teacher and in October, Tracy MacGillivray became the new Director of Lookout. In December, we had a Christmas party on ice (skating) which was sponsored by the Ladies Auxiliary. Everyone had a great time. January, February and March were very busy months as teachers were preparing the children for Kindergarten

Respectfully submitted,

Tracy MacGillivray Preschool Director

Lower Fraser Valley Cerebral Palsy Association

Support Services

Technical Services:

Technical Services provides customized equipment for the clients of Variety Child Development Centre. This equipment is occasionally similar to commercial items but is often a unique approach to an individual child's particular needs for independence, mobility and/or communication. Items are constructed of wood, various metals, plastics, foams and fabrics and range from tables and seats to computer keyguards and adaptations to battery-operated toys.

Glen Franklyn and Art Newsham, our two capable and talented technicians, are very creative and inventive when challenged by a unique problem. Their innovations have led to many clever and practical solutions that go a long way towards meeting the equipment needs of each client for whom they build or adapt equipment.

With support from Len Northrup, Technical Services also helps with routine repairs and minor building renovations around the Centre and in our Group Homes. Len can always be counted on to fix whatever is broken and always has the time to ask you how your day is going.

This past year we have missed our very loyal and hard working volunteer, Ken Spratt. For health reasons Ken has been unable to be with us and we do miss his support.

Housekeeping/Maintenance:

Many people comment on how clean and good looking the inside of the Centre is. Through the efforts of Christa Frizzi, Nova Bannatyne-Eng, Allen Zwez-Lopez and Allister Riley the building is always kept in "tip-top" shape. Their pride in their work and how the building looks makes it a welcome place to enter for all our visitors. Thank you Al, Christa, Allen and Nova for a job well done!

Respectfully submitted,

John P. Maddalozzo, Centre Coordinator

Admin Services

From reception to word processing to filing and many jobs in between, Lori Anderson, Barbara Greenberg, Jessie Jackson, Darlene Miller, Jay Steer and May-Lyn Zimmerman keep the paperwork flowing at the Lower Fraser Valley Cerebral Palsy Association.

It has been an interesting and busy year in Admin with the addition of more programs and therapists to the Centre.

After many months of testing, our new computerized statistics program to track client services is operational and is a real time-saver. The inhouse demand for our desktop publishing services has grown tremendously this past year and it is used for our brochures, newsletters, bulletins, and whatever else needs a desktop publishing touch.

Respectfully submitted,

Wendy Sellars Office Manager

Residential Services

The past year has been a time of transition as new staff joined our team. Work has been focussed on the completion of a Policy and Procedures Manual. Unionization has generated new organizational planning for consistency between all group homes. Following input from residents, families and staff, a dual mandate will focus on physical building renovations combined with improved communication.

An Adolescent-to-Adult Transition Committee is working to plan for the current young adults in moving toward community living. A resident council will begin this fall to report priorities.

Repairs and replacements have been a focus at our older group homes, including Bear Creek, Variety Villa and Old Yale. Guildford Glen is working with their cooperative housing to make renovations.

Professional development has been developed in safety areas of back care and first-aid renewals for all group homes.

A major emphasis will be on professional development for supervisors in areas of evaluation, client-centered care and team effectiveness. Care workers will be trained in areas of report writing, medications, community integration and supportive care.

Respectfully submitted,

Barbara Yost, Residential Services Director

Financial Development Department

The Financial Development office needed new quarters this year as we welcomed our assistant Linda O'Donovan. We relocated to the second floor opposite the Board Room.

In addition to our bingo operation, casino and ticket lottery, we added two Thrift Shops to our ongoing activities this year. Our shops in Langley and Cloverdale are now operational with the help of our volunteers. Our Slide-a-thon was again very successful as was the Festival of Lights hosted by the Hoskins family. We added the Rotary Club's Lite-a-Lite project to our holiday events as well as our annual Silent Auction and Bazaar. We were very pleased to offer a new Christmas card exclusively designed for us by Katherine Shoemaker as well as our other logo merchandise. Two mail campaigns this year in addition to grant applications and service club/presentations for capital equipment were carried out.

A number of on-site events and Centre tours were coordinated for community groups and for our volunteers this year. Although donated funds are more difficult to raise these days, we have been fortunate to have had the assistance of our wonderful volunteers from our Auxiliary, thrift shops, bingo and other events. Without the support of our friends and donors we would not be able to reach our goals.

Respectfully submitted,

Wendy Thompson Financial Development Coordinator

Lower Fraser Valley Cerebral Palsy Association

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Volunteers

The Lower Fraser Valley Cerebral Palsy Association relies a great deal on the voluntary services of over 100 individuals. 1992/93 brought many new people into our volunteer ranks and saw a large number of individuals continue their fine service to our organization.

Volunteers help in many different ways to support the efforts of the organization; some help raise funds working in thrift stores, bingo halls, at casinos or organize and run their own fund raising events. Others help with direct service, working with children and families, providing their talents and energies to support staff. Still others help by being involved in committees and the management of the organization.

Whether an individual, a family, a service club or a business, all have one thing in common, a desire to give of themselves, their time, energy, skills and talents.

To all our volunteers, on behalf of the children, their families and the Association's staff members, thank you for the contribution each of you has made to the Lower Fraser Valley Cerebral Palsy Association.

Respectfully submitted,

John P. Maddalozzo, Centre Coordinator

Auxiliary Report

1992/93 has been another successful year for the Auxiliary. It was a year which all our members can be proud of. We were able to financially assist a number of groups and individuals associated with Variety Child Development Centre.

We have been very successful in the operation of our thrift shops. As well we have provided assistance to Variety Child Development Centre in the opening of their two new thrift shops.

We are very pleased again to give Variety Child Development Centre our donation this year in the amount of \$30,000.

Respectfully submitted,

Kathy Dye, President Auxiliary to the Cerebral Palsy Association of Lower Fraser Valley

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	1992/93	1991/92	1990/91	1989/90	1988/89
Number of new referrals received	108	125	144	166	179
Number of cases opened	71	68	80	116	148
Number of cases re-opened	2	4	11	19	21
Centre therapy caseload to March 31	574	515	469	451	418
Recreational Services/Non-therapy Clients	181	156	215	181	126
School consultations (Occupational Therapy and Physiotherapy)	267	162	123	124	48
TOTAL CLIENTS RECEIVING ONE OR MORE SERVICES	1022	833	807	756	592

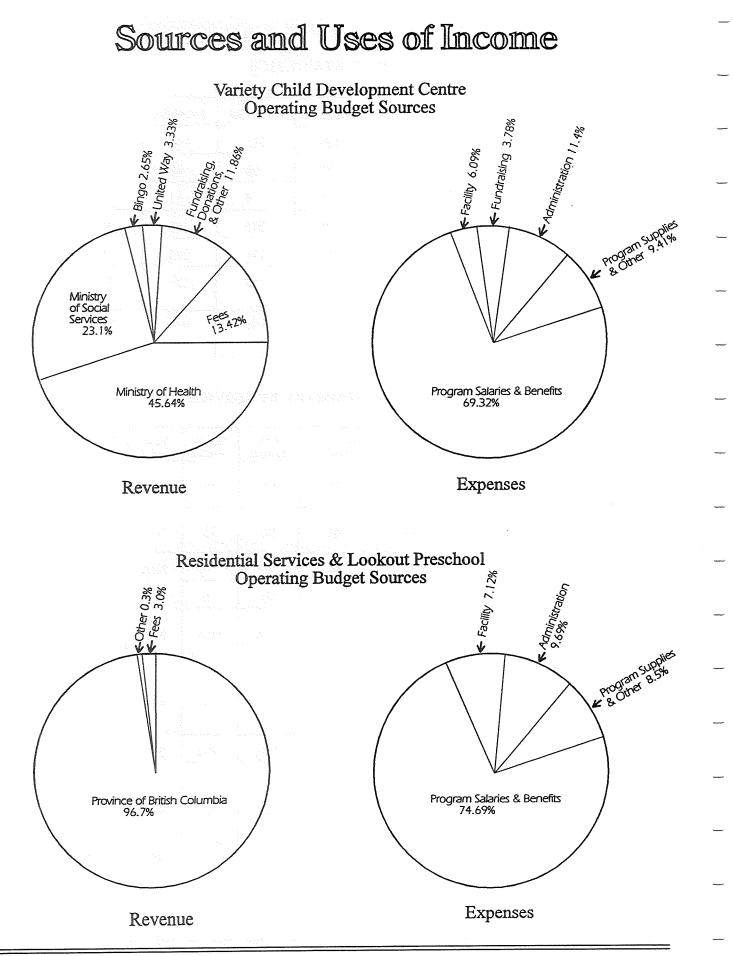
CLIENT STATISTICS

STATISTICAL SUMMARY BY SERVICE

	Physio- therapy	Occupational Therapy	Communication Therapy	VCDC Preschool	Lookout Preschool	Family Services	Psychology	Recreationa Services
Registered caseload March 31	321	251	119	95	75	N/A	N/A	N/A
Clients receiving service (Avg/mo)	175	85	41	96	75	N/A	N/A	253
Admissions	64	74	48	74	7	N/A	N/A	N/A
Discharges	8	8	4	73	6	N/A	N/A	N/A
School Consulting Service	57	210	N/A	N/A	N/A	N/A	N/A	N/A
Total no. of persons with special needs receiving service in year	386	469	123	32	15	N/A	174	338
Families served	N/A	N/A	N/A	· N/A	N/A	335	N/A	N/A
Total no. of non- disabled children receiving service (integrated programs)	N/A	N/A	N/A	64	60	N/A	N/A	181
Total Receiving Service	386	469	123	96	75	335	174	519

Lower Fraser Valley Cerebral Palsy Association

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Lower Fraser Valley Cerebral Palsy Association

Donations

Sincere thanks to our many friends for their donations throughout the past year:

Gold Donors:

Auxiliary to Lower Fraser Valley Cerebral Palsy Association Big Foot Brats B.C. Transit - Airport Square Chevron Canada Limited Erla Chiko, Silver Blue Traders C.K.N.W. Orphan's Fund Cloverdale Elks Lodge #335 Dome Advertising B.C. Limited Mr. Eric Edwards, Bar X Enterprises Guildford Town Centre Mr. and Mrs. Hoskins and Family Lower Fraser Valley Cerebral Palsy Association Employees McDonald's - Fleetwood Marpole Richmond Sportsman's Association Pythian Cerebral Palsy Committee Rotary Club of Surrey Royal Canadian Legion Whalley B.C. Branch No. 229 Sears Surrey Employee Charitable Fund Mrs. Doris Skelton Spina Bifida Association of British Columbia Surrey Metro Savings United Way of the Lower Mainland Variety Club of British Columbia West Coast Reduction Limited Silver Donors:

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Lower Fraser Valley Cerebral Palsy Association

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Donations in Memory:

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Donations were made in Memory of the following people:

Kerry Bill James Francis Olive Garth Mr. E. Guttormson Jason Harcus Agnes Imrie Mrs. Johnston Ernie Latham Stan Maxwell Vera McIntyre Lloyd North John Rahn C.H. Shufflebotham Harold Thwaites Alice Tibbe

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We are most grateful for the support of the following groups:

Beta Sigma Phi - Beta Theta Chapter North Surrey Lions Club Order of the Royal Purple Lodge No. 135 Order of Royal Purple Lodge No. 369 Surrey Square Wheelers Telephone Employees' Community Fund Upper Fraser Valley Neurological Society Van Zor Grotto Women's Auxiliary to Tynehead Hall

Many thanks to the following businesses who donated to us throughout the year:

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A donation was made in honour of:

Mr. Arthur Hock

Gifts in kind:

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Toronto Dominion Bank, Lower Mainland Transport Canada, Canadian Coast Guard West Coast Reduction Limited YMCA Greater Vancouver

Thank you to friends who supported all our fund raising events including:

Preschool Walk-A-Thon Slide-A-Thon, June 1992

Many thanks to all our friends for their donations to the Child Development Foundation of British Columbia:

Mr. Eric Edwards, Bar X Enterprises Mr. and Mrs. Edwin Clarke Dome Advertising B.C. Limited Dianne Lewis Loyal Order of Moose Surrey Lodge #1232 Marpole Richmond Sportsman's Association North Delta Dogwood Lions Royal Canadian Legion Branch #265 Mr. and Mrs. Ken Spratt Robert and Janette Thomas

Operating Funds are received from:

Ministry of Health Ministry of Social Services United Way of the Lower Mainland

Lower Fraser Valley Cerebral Palsy Association

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LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

FINANCIAL STATEMENTS

MARCH 31, 1993

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

FINANCIAL STATEMENTS

MARCH 31, 1993

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Lookout Preschool Division	Schedule	D

Certified General Accountants

Malcolm R. Lower, C.G.A., C.M.A. Mel M. Edwards, C.G.A. Telephone: 534-1441 Fax: 534-1491

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AUDITOR'S REPORT

To the Members of LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION

I have audited the balance sheet of the Lower Fraser Valley Cerebral Palsy Association as at March 31, 1993 and the statements of operations, operating surplus and changes in cash resources for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Association derives revenue from donations and fund-raising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these receipts was limited to the amounts recorded in the records of the Association and I was not able to determine whether any adjustments might be necessary to donations or fund-raising receipts, excess of revenue over expenses, assets and surplus.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Division as at March 31, 1993, and the results of its operations and changes in its cash resources for the year then ended in accordance with accounting principles as explained in Note 1 to the financial statements. As required by the Society Act of British Columbia, I report that, in my opinion, these principles have been applied, on a basis consistent with that of the preceding year.

LOWER AND EDWARDS

Certified General Accountant

LANGLEY, B.C. June 22, 1993

Statement 1

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION BALANCE SHEET MARCH 31, 1993

ASSETS

	This Year	Last Year
CURRENT ASSETS Cash Term deposit Accounts receivable Prepaid expenses	\$149,949 80,625 464,911 15,838 	178,196 — 156,777 31,892
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LAND, BUILDING, EQUIPMENT AND FURNITURE (Note	2) 3,345,651 \$4,056,974	
LIABILITIES		
CURRENT LIABILITIES Accounts payable and accrued liabilities (No Revenue received in advance Current portion of long-term debt	te 3) \$406,321 15,388 7,051	\$367,661 7,547 6,338 -
	428,760	381,546
LONG-TERM DEBT (Note 4)	729,044	735,950
CAPITAL GRANTS		
DEFERRED CAPITAL GRANTS (Note 1(c))	1,315,620	1,364,392
FUNDED RESERVE REPLACEMENT RESERVE (Note 5)	36,700	38,334
SURPLUS Capital Operating		
	\$4,056,974 ==========	\$4,248,099 <u> </u> =========
Contingent Liabilities (Note 8)		_
Approved by the Directors:		_
Director		_

Statement 2

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION STATEMENT OF CAPITAL SURPLUS

YEAR ENDED MARCH 31, 1993

_			This Year	Last Year
	CARTER'S CONTRACT OF DECIMINA O		61 CDD 000	¢1 760 225
	CAPITAL SURPLUS AT BEGINNING O	r ilar 1995 - Charles Contractor (Charles Charles Charles Charles Charles Charles Charles Charles Charles Charles Char 1997 - Charles C	\$1,623,993	ŞI,760,555
				n an an Anna an Anna an Anna an Anna an Anna Anna an Anna an Anna an Anna an
~	ADD: Donations		60,498	153,746
	Amortization of capital grant	S	67,764	69,620
-	Profit on land sale Rounding			176,757 0
				400 100
			128,263	400,123
	DEDUCT:	an a		
	Depreciation		177,031	180,465
	Transfer to Child Development	British Columbia	o	356,000
	Foundation of	DITUISH COLUMDIA		
			177,031	536,465
	CAPITAL SURPLUS AT END OF YEAR		\$1,575,225	\$1,623,993
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_				
			a da ser en	
_				
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Statement 3

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION STATEMENT OF REVENUE, EXPENSES AND OPERATING SURPLUS YEAR ENDED MARCH 31, 1993

	This Year	Last Year
REVENUE		
Variety Child Development Centre (Schedule A) Adult Services Group Homes Division (Schedule B) Children's Group Homes Division (Schedule C) Lookout Preschool Division (Schedule D)	\$3,312,390 943,619 688,822 186,128	885,259 _ 647,218
Total revenue	5,130,959	4,457,477
EXPENSES		-
Variety Child Development Centre (Schedule A) Adult Services Group Homes Division (Schedule B) Children's Group Homes Division (Schedule C) Lookout Preschool Division (Schedule D)	3,426,177 980,648 670,247 186,146	924,225
Total expenses	5,263,218	4,490,882
DEFICIENCY OF REVENUE OVER EXPENSES	(132,259)	(33,405)
OPERATING SURPLUS AT BEGINNING OF YEAR	103,884	137,289 —
OPERATING SURPLUS (DEFICIT) AT END OF YEAR	(\$28,375)	\$103,884 —

Statement 4

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION STATEMENT OF CHANGES IN CASH RESOURCES YEAR ENDED MARCH 31, 1993

	This Year	Last Year
CASH PROVIDED BY (USED FOR):		
OPERATING ACTIVITIES:		
Deficiency of revenue over expenses Add: Items not affecting cash	(\$132,259)	
Depreciation Amortization of capital grants	16,151 (13,498)	14,79 (13,11
	(129,606)	(31,72
Net change in non-cash working capital balances relating to operations	(245,577)	67,90
	(375,183)	36,18
FINANCING ACTIVITIES:		
Capital grants (net of amortization) Donations to capital fund Repayment of long-term debt Increase (decrease) in replacement reserve	(6,193)	153,74 (4,82 4,07
	85,161	152,99
INVESTING ACTIVITIES:	<u></u>	
Purchase of equipment and furniture Building expansion	(102,102) 0	(58,81 (55,96)
Transfer to Child Development Foundation of British Columbia Proceeds on sale of land	0 0	(731,00) 227,58
	(102,102)	(618,19
CHANGE IN CASH RESOURCES DURING THE YEAR	(392,124)	(429,01
CASH RESOURCES AT BEGINNING OF YEAR	622,698	1,051,71
CASH RESOURCES AT END OF YEAR	\$230,574	\$622,69
CASH RESOURCES AT THE END OF THE YEAR CONSIST OF		= = = = = = = = = = = = = = = = = = =
Cash Term deposits	\$149,949 80,625	
	\$230,574	\$622,69

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION NOTES TO THE FINANCIAL STATEMENTS MARCH 31,1993

1. <u>SIGNIFICANT ACCOUNTING POLICIES</u>

a) Depreciation of Buildings

The Variety Child Development Centre and Lookout Preschool buildings are depreciated using the declining balance method at an annual rate of 5% except that the donated portion of the Lookout Preschool is not depreciated. Adult Services and Children's Group Homes buildings are depreciated at an amount equal to the annual principal reduction in the related mortgages payable. Depreciation is charged to capital surplus in all divisions except Adult Services and Children's Group Homes. The policies for Adult Services and Children's Group Home buildings are required by Canada Mortgage and Housing Corporation and B.C. Housing Management Commission.

b) Depreciation of Furniture and Equipment

Furniture and equipment for all divisions are depreciated using the straight line method at an annual rate of 20%.

c) Deferred Capital Grants

Grants received in respect of additions to buildings, furniture and equipment are initially recorded in the balance sheet as deferred capital grants and are amortized in the same manner as the related assets.

d) Replacement Reserve

The replacement reserve account is funded by an annual charge against earnings as opposed to an appropriation of surplus.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION NOTES TO THE FINANCIAL STATEMENTS MARCH 31,1993

2. LAND, BUILDINGS, EQUIPMENT AND FURNITURE

	Mar 31/93		Mar 31/92
		Net	
Cost	Accumulated Depreciation	Book Value	Net book Value

a) Variety Child Development Centre

		\$ 24,017	\$0	\$ 24,017	\$ 24,017
Bui	llding-140th				
S	Street	2,915,061	696,798	2,218,263	2,283,846
Cli	nic and preschoo	1^{-1} . The second seco			
e	equipment	288,904	212,427	76,477	83,878
Off	ice equipment	148,892	97,441	51,451	42,144
Aut	comotive equipmen	t 87,743	85,498	2,245	3,754
Lar	nd held for				
f	uture developmen	t 56,029	0	56,029	56,029
	and the second secon				
		3,520,646	1,092,164	2,428,482	2,493,668
b) Adu	lt Services Grou	p Homes			
-		Factoria - Anno 2017 - 1973 1971 - Factoria Carlos anterios			
					(2) Constant and the second s second second sec

	Land	205,237	0	205,237	209,100	
	Building	420,339	19,758	400,581	404,112	
	Furniture	37,104	25,908	11,196	18,618	
	Automotive equipment	25,995	20,796	5,199	10,398	
		688,675	66,462	622,213	642,228	
		000,075	00,402			
•	Children's Group Home	s				
				이 안에서 바람에 실망하는 것이다.		

c) Children's Group Homes

Land	49,816	0	49,816 49,816
Building	205,493	20,004	185,489 188,151
Equipment & furnitu	ire 26,708	26,345	363 725
		7 7 <u>2 2 2 2 2 2</u> 7 7 1 7 1 7 2 7 2 2 2 2 2 2 7 7	
	282,017	46,349	235,668 238,692
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LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION NOTES TO THE FINANCIAL STATEMENTS MARCH 31,1993

2. LAND, BUILDINGS, EQUIPMENT AND FURNITURE (Continued)

		Mar 31/93	Not	Mar 31/92	
·	Cost	Accumulated Depreciation		Net book Value	
<i>ع</i> ۱					
d)	Lookout Preschool Building 76,941 Equipment & furniture 11,040	22,075 6,618	54,866 4,422	56,175 5,969	
	87,981	28,693	59,288	62,144	
	\$4,579,319 ========	\$1,233,668 ======	\$3,345,651	\$3,436,732	

3. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

The Association's employment contract requires payment of 50% of accumulated sick leave credits upon termination of employment where an employee was a member of the Health Sciences Association of B.C. prior to 1982. Accounts payable and accrued liabilities of \$406,321 (1992-\$367,661) includes \$73,726 (1992-\$61,138) of accumulated sick leave. With the exception of the Lookout Preschool, the Association does not provide for future sick leave credits that may be paid to other unionized employees or to non-unionized employees.

No provision is made in these financial statements for severance pay for staff, which is recorded as an expenditure when paid.

4. LONG-TERM DEBT

LONG-IERM DEDI			
	1993	1992	
Firstline Trust Company Mortgage payable at \$2,296 per month including principal plus 10.95% interest; due January 1, 1995; secured by the property at 8833- 158th Street, Surrey, B.C., known as Parkland View Group Home	249,011	\$249,890	
Firstline Trust Company Mortgage payable at \$2,871 per month including principal plus 12% interest; due November 1,1995; secured by the property at 7109- 144th Street, Surrey, B.C., known			
as Newton Place Group Home	286,959	287,671	

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION NOTES TO THE FINANCIAL STATEMENTS MARCH 31,1993

4.	LONG-TERM DEBT (Continued)	1993 	1992
	Canada Mortgage and Housing Corporation Mortgage payable at \$683 per month including principal plus 8% interest;due October 1,2012; secured by the property at 13799-88 Ave.,Surrey, B.C.,known as Bear Creek Villa Group Home	81,759	83,700
	Bank of Nova Scotia Mortgage payable at \$889 per month including principal plus 12.75% interest;due December 1, 1995; secured by the property at 9141 140th St.,Surrey, B.C. known as the Variety's Children's Villa	68,088	70,152
	Canada Mortgage and Housing Corporation Mortgage payable at \$503 per month including principal plus 11% interest; due April 1, 2014; secured by the property at 12833 -106 Avenue,Surrey B.C. known as Old Yale Road Group Home	50,278	50,875
	Less: Due within one year	736,095 7,051 729,044	742,288 6,338 735,950
	Principal repayments required are as foll	======= OWS:	=====
	1994 1995 1996 1997 1998 and subsequent	7,051 7,846 8,734 9,278 703,186 736,095 ======	

The calculation of these payments assumes that mortgages due prior to 1997 will be renewed at similar terms and conditions.

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION NOTES TO THE FINANCIAL STATEMENTS MARCH 31,1993

5. REPLACEMENT RESERVE

	1993	1992
		* ~
Balance at beginning of year \$	38,334	\$ 34,255
Provision for year	5,961	6,343
Interest income	1,150	2,706
Adjustment per BCHMGT	163	0
Less: capital expenditures	(8,908)	(4,970)
Balance at end of year \$	36,700	\$ 38,334
-	=======	=======

6. VANCOUVER FOUNDATION

The Association is entitled to the income from a permanent endowment fund administered by the Vancouver Foundation. This fund totalled \$ 610,000 at March 31, 1993 and 1992. Interest on the fund is distributed quarterly to the Association.

Schedule A

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION VARIETY CHILD DEVELOPMENT CENTRE STATEMENT OF OPERATIONS YEAR ENDED MARCH 31, 1993

				This year	Last year
REVENUE					
Ministry of Health Ministry of Health Ministry of Social Bingo User fees Fundraising and do Interest and inves United Way Physician's salary Canada Works Progr Thrift Shops	n (Mental L Services onations stment y grant			\$1,251,945 90,663 706,672 310,713 343,367 272,963 90,656 101,770 53,730 67,555 22,356	\$861,353 74,334 461,336 350,563 292,840 341,740 130,168 100,857 60,078 80,855
					2,754,124
EXPENSES					
Preschool and Heal Bingo Administration Maintenance Fundraising Thrift shops	th Progra	m		2,498,654 229,950 362,017 193,155 105,709 36,692	1,847,684 260,657 315,347 191,365 128,181 0
				3,426,177	2,743,234
EXCESS (DEFICIENCY) C	OF REVENUE	OVER	EXPENSES	(\$113,787)	\$10,890

Schedule B

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LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION ADULT SERVICES GROUP HOMES DIV STATEMENT OF OPERATIONS YEAR ENDED MARCH 31, 1993 ADULT SERVICES GROUP HOMES DIVISION

		Guildford	Parkland	Newton	Total	Total	
	88th Avenue	Glen	View	Place	This Year	Last Year	
REVENUE							-
Ministry of Health	\$72,862	\$145,807	\$272,056	\$0	\$490,725	\$437,473	
Ministry of Social Services							
and Housing	0	0	33,580	338,652	372,232	360,229	
B. C. Housing							
Management Commission	7,366	• •	24,204	36,348	67,918	71,301	
Rental Revenue	7,295	0	0	0	7,295	8,358	
Interest	46	46	590	979	1,661	5,118	
Other Fees	0	0	3,788	0	3,788	2,780	
Total Revenue	87,569	145,853	334,218	375,979	943,619	885,259	
EXPENSES							
Shelter							
Interest	6,853	0	26,670	33,698	67,221	67,135	_
Administration	1,215	0	1,056	1,312	3,583	3,587	
Property taxes	2,270	0	3,076	2,769	8,115	7,703	
Depreciation	1,941	0	. 10,181	4,029	16,151	14,790	بسب
Amortization of grants	0	0	(10,181)	(3,317)	(13,498)	(13,113)	
Replacement reserve	776	0	1,668	2,021	4,465	4,465	
Utilities	0	0	2,389	2,318	4,707	4,647	
Maintenance and janitorial	2,317	0	1,899	1,472	5,688	8,831	-and the second s
Insurance	297	0	287	337	921	945	
Audit	400	0	839	600	1,839	1,839	
Total shelter	16,069	0	37,884	45,239	99,192	100,829	
Care							
Salaries and benefits	77,209	157,341	228,829	250,903	714,282	662,064	
Administration	10,431	20,304	23,139	40,469	94,343	82,932	
Professional services	 0		240	11,148	11,388	18,123	
Transportation	1,822	1,384	4,661	12,339	20,206	17,901	
Supplies	189	1,901	5,120	5,825	13,035	11,874	
Food	0	2,202	9,917	10,629	20,546	17,901	
Audit	1,244	960	161	100	2,465	2,465	
Spending and recreation	1,244	0	2,376	1,775	4,151	3,648	
	0	0	2,3,0	2,5	0	496	
Rent contingency	9	0	567	473	1,040	5992	
Housewares							******
Total care	90,895						
TOTAL EXPENSES	106,964	181,890		378,900	980,648	924,225	
-							
EXCESS (DEFICIENCY)							
OF REVENUE OVER EXPENSES	(\$19,395)	(\$36,037)	\$21,324	(\$2,921)	(\$37,029)	(\$38,966)	the second
-							

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION CHILDREN'S GROUP HOMES DIVISION STATEMENT OF OPERATIONS YEAR ENDED MARCH 31, 1993

	Old Yale	Variety's		
	Road	Children's	Total	Total
	Residence	Villa	This Year	Last Year
	میں وہ ہے۔ محمد ہوئی کی مالک ہو جس 1997ء - 1997 - 1997 - 19 17 1997ء -			
REVENUE				
Ministry of Social Services				
and Housing	\$320,507	\$323,870	\$644,377	\$601,88
Central Mortgage and Housing				
Corporation	4,183	14,099	18,282	18,28
Maintenance	14,299	10,465	24,764	24,60
Interest	0	1,399	1,399	2,44
Total Revenue	338,989 ^{°°} ⁽¹⁰⁰	349,833	688,822	647,21
EXPENSES			an a	
Salaries and benefits	245,550	259,094	504,644	488,54
Administration	34,219	34,869	69,088	65,28
Food	8,480	11,257	19,737	17,73
Supplies	8,110	6,162	14,272	14,30
Transportation	4,480	3,682	8,162	9,01
Interest	5,438	. 8,571	14,009	13,58
Property Taxes	1,924	2,245	4,169	5,77
Spending, gifts, recreation Utilities	3,736	3,036	6,772	7,79
	2,446	3,744	6,190	6,00
Furniture and equipment	1,330	2,137	3,467	2,49
Repairs and maintenance Audit	3,025	4,725	7,750	12,53
Clothing	1,314	1,200	2,514	2,50
Staff development	1,570	1,130	2,700	2,46
Replacement reserve	1,972	2,079	4,051	1,08
Office supplies		897	1,496	1,87
Insurance	328 2019 2442	342	670	72
Insurance	250	306	556	68
TOTAL EXPENSES	324,771	345,476	670,247	652,39
EXCESS (DEFICIENCY)				
OF REVENUE OVER EXPENSES	\$14,218	\$4,357	\$18,575	

Schedule D

LOWER FRASER VALLEY CEREBRAL PALSY ASSOCIATION LOOKOUT PRESCHOOL DIVISION STATEMENT OF OPERATION YEAR ENDED MARCH 31, 1993

		This Year	Last Year
	·		
REVENUE			
Ministry o	of Social Services and Housing	\$141,400	\$132,630
Fees		42,559	36,189
Interest		0	136
Donations	and fundraising	2,169	1,921
Tc	otal Revenue	186,128	170,876
EXPENSES			
Salaries a	and benefits	153,069	136,198
Administra	ation fees	14,600	14,313
Equipment	purchases and maintenance	4,195	6,442
Supplies		5,678	5,538
Telephone	and utilities	2,168	2,036
Office and	l postage	561	494
Audit		914	914
Insurance	and property taxes	3,449	3,945
Staff educ	cation	1,216	732
Travel		283	337
Bad debts		13	77
Total expe	nses	186,146	171,026
(DEFICIENCY)	OF REVENUE OVER EXPENSES	(\$18)	(\$150)