

## THE CENTRE FOR CHILD DEVELOPMENT

### Job Posting

#### Early Years Navigator, Temporary

Date of Posting: April 16, 2024

Hours of Work : 37.5 hours per week, some evenings and Saturdays.

Reports to: Early Years Coordinator

Union: Grid 12, in accordance with the Provincial Collective Agreement between the Health Sciences Association of BC and Health Sciences Professional Bargaining Association (currently \$42.27-\$52.81/hour)

The Centre for Child Development is seeking a collaborative, service-oriented and innovative Early Years Navigator who will be responsible for providing family navigation, within a family-centred care model. This is a temporary position which will expire 12 months following the start of employment.

#### Qualifications:

- Bachelor's degree in social work or a related field
- One year related experience working with children with developmental disabilities.
- Valid B.C. Driver's licence and access to a personal vehicle for work purposes

Key Responsibilities include:

#### 1. Family and Child Services

- Provides families with the appropriate tools, resources, support, and guidance to carry out complex tasks and, when necessary within a partnership, assumes those tasks the family cannot handle with a continuing view to strengthening the family's capacity to do so wherever possible.
- Ensures access to, coordination of and delivery of services from different agencies. Pulling together all of the elements of each child's life.
- Provides emotional support and encouragement, counseling parents and child, linking families with other families for support/self-help groups, and by supporting the families' skills & abilities to coordinate & provide the child's care.
- Sets up groups including choosing topics based on the needs of the children and families: creating and/or modifying curricula and resources, advertising and facilitating group.

#### 2. Community Connections and Outreach

- Communicates with community programs, educational and health agencies including government ministries, physicians, school, preschools and childcare centres;
- Engages in outreach activities to encourage and support multicultural family participation
- Assess community resources and service gaps and provide recommendations to address these gaps

#### 3. Record-Keeping and Process Improvement

- Maintains records such as workload statistics
- Provides program adaptation/improvement recommendations to supervisor to improve achievement of intended outcomes.

Closing Date: When Filled

Please direct resumes to:

Dr. Brian Katz, Vice President, Child and Youth Services  
The Centre for Child Development  
9460 – 140<sup>th</sup> Street  
Surrey BC, V3V 5Z4  
Email: [brian@the-centre.org](mailto:brian@the-centre.org)

Posting No. CYS 24-06

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